

Treynor Community School

"COMMITTED TO EXCELLENCE"



August 2020

K-12 REGISTRATION



The first day of school will be Wednesday, August 19th!

Online registration will again be an option for the 20-21 school year. This will eliminate the need for parents to physically come to the school to register.

The online registration portal will open on July 29. You will need to know your JMC parent username and password to complete the process. If you do not know your username and password, please call 712-487-3414 X4 and ask for assistance. A separate email will be sent with step-by-step instructions before the registration portal opens.

In-person registration for K-12 students unable to complete the online process will be held in the HIGH SCHOOL commons on August 4th from 2:00 - 7:00 p.m. In-person registration will not be staffed at the same level as in past years, so we encourage everyone to use the online portal. If you need to attend in-person registration, you will still be required to complete the online paperwork on a school-provided computer. We will be happy to assist you with this process.

Textbook fees for the 2020-2021 school year will be:

K-5	\$35
6-8	\$50
9-12	\$60

Other possible fees include:

- Activity tickets may be purchased. Yearbooks may be purchased online.
- Students taking Industrial Technology will owe a fee at the end of the semester or school year based upon the project the students select.
- A fee could be assessed at the end of the school year for any undue damage to a textbook.

Breakfast and lunch prices for the 2020-2021 school year:

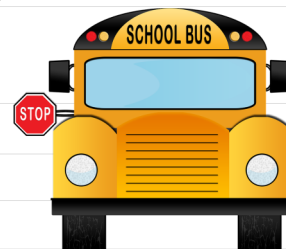
- Elementary—Breakfast—\$1.35; Lunch—\$2.45
- Middle School/High School—Breakfast—\$1.35; Lunch—\$2.60
- Meals for adults are \$3.85
- Extra milk—.50

Free and reduced price lunch forms are included in this mailing and will also be available online or in the Superintendent's office.

Your family's lunch account is managed district-wide, rather than by building. When you deposit lunch money, that amount is deposited into your "family account" and your elementary, middle or high school student will draw from that one account.

Special points of interest:

- ✓ Pay textbook fees.
- ✓ Deposit money in student lunch accounts.
- ✓ Purchase activity tickets.
- ✓ Update student health information and update bus information.
- ✓ Remember to check our website. Use the parent access link to print schedules, check grades, attendance, lunch balances and payments using JMC.



K-12 REGISTRATION

Students have to maintain a positive balance in their lunch accounts. Please read the Meal Charge policy in this newsletter. If you have a question as to the status of your child's lunch account, please check the balance on-line through your parent access on the school website, or call the school office and we will be glad to help you. Keep in mind that your child may purchase extras (ala carte items) at breakfast or lunch at the middle or high school.

Menus will be available before school starts.

K-5 MEET YOUR TEACHER AND GRADES 6th & 9th ORIENTATION

These two events were originally scheduled for Monday, August 17. Unfortunately, these events are cancelled for this year. However, administrators and teachers are currently developing alternative ways to help these students make a smooth transition to school. More information to follow.



SCHOOL IS ONLY A FEW WEEKS AWAY

We have hired several new teachers and support staff and are anxious for them to join the Cardinal Family. Please join me in welcoming these outstanding Cardinals:

- **Elementary Teacher**
Kendall King—5th Grade
- **Middle School Teachers**
Matthew Hansmann—MS/HS Science
Lyle Nichols—Middle School Math
- **High School Teachers**
Jacob Beresh—HS Social Studies
- **Administrators**
Jacob Hedger—HS Principal
- **Coaches**
Chaley Hempel—HS Cross Country
Kendall King—HS Assistant Volleyball



Treynor Community School District

2020-2021 School Year

Return to School Plan



All K-12 students
will return to school on
Wednesday, August 19!

WELCOME BACK!!



RETURN-TO-SCHOOL GOALS:

Goal #1: Have all K-12 students return to school for daily face-to-face quality instruction.

Goal #2: Protect the health, safety, and well-being of all students, teachers, and staff.

Goal #3: Remain responsive to all guidance and changes that impact Goals #1 and #2.

A Note from the Superintendent...

During the last several weeks, the Treynor Community School and all other Iowa school districts have been preparing return-to-learn plans designed to help schools meet the challenges of the pandemic during the 2020-2021 school year. The purpose of this work is to have different plans ready to educate students dependent on the status of the COVID-19 virus. Therefore, Treynor administrators and the teacher leadership team have developed our Return-to-Learn Plan, which includes online learning, a hybrid learning model, and an on-site learning plan. Our Online Learning Plan will be used for required online learning in case of an emergency, such as the resurgence of COVID-19. The Hybrid Model is a combination of online learning and on-site learning. Students will physically attend school on assigned days and learn remotely from home on the other days. This would be used for a partial opening of school. The third plan is On-Site Learning. This means that all students will attend school, with health and safety measures in place to help prevent the spread of the virus.

In addition to our summer return-to-learn planning, the reopening of school activities has progressed in a positive direction. On June 1, the state allowed high school baseball and softball to begin practice, and games began on June 15. On June 25, the Iowa Department of Education issued guidance to begin offering other school activities with health and safety measures in place. Summer conditioning workouts for high school students began on July 6, followed by other small group workouts for fall athletes. Band lessons and small group work for marching band began on July 13. On August 10, fall sports practices will begin. That means our athletes will be participating in football, volleyball, and cross country. We are now prepared to welcome back all K-12 students on the first day of school, Wednesday, August 19. We are excited for the return of all students, teachers, and staff!

In order to welcome back all students, teachers, and staff in a safe manner, we are sharing our plan for the start of the 2020-2021 school year. This plan was developed with guidance from the state and national levels, the local county public health department, district legal counsel, and survey feedback from parents, teachers, and staff. This planning process evolved over the last several weeks, and we learned how to adapt to ever-changing mandates, requirements, and guidance. Because things often change quickly, it is important to note that this plan is subject to change.

The health and safety of all students, teachers, and staff is very important, and we will remain responsive to that as we move forward. In addition, we know that students need school, their friends, and the teachers and adults who help them grow and learn every day. If we all work together, we can safely bring students back to school—and keep them in school. Together, we can help all students have a productive and successful 2020-2021 school year. I am truly looking forward to the return of our students!!

After reviewing the information in the plan, please do not hesitate to contact me with any questions. You can reach me at 712-487-3414 or mhopkins@treynorcardinals.org.

Dr. Mark Hopkins

Middle School and High School On-Site Learning Plan

On-Site Learning: Middle School and High School	
<p>What is the plan for delivery of content/curriculum?</p>	<ul style="list-style-type: none"> • In-person classroom instruction. Curriculum focus will be on the power standards for each academic area. Teachers will reteach key curriculum concepts from prior year as needed. • Google Classroom will be used for posting of all class-related materials, assignments, and information. • JMC will be used for grading and lesson plans.
<p>How will the school calendar be affected?</p>	<ul style="list-style-type: none"> • The first day of school for students is set for Wednesday, August 19, 2020. The current school calendar can be found on the school website. • All K-12 teachers report to school on Tuesday, August 11 to begin the implementation of the return-to-school plans and other necessary changes to begin the school year. • If any changes become necessary, they will be communicated to families as early as possible.
<p>Is remote/online learning available for the On-Site Plan?</p>	<ul style="list-style-type: none"> • Online learning will be offered for students with a medically diagnosed condition or for students who have family members residing in the same home who are vulnerable to health conditions. Families will need to complete a Request for Remote/Online Learning. The forms are available by contacting the superintendent's office.
<p>When would we use the other learning plans (online learning and hybrid model)?</p>	<ul style="list-style-type: none"> • We will use our backup plans if Governor Reynolds requires another school closure or limits the number of students allowed in a school building. • We will also use the plans if deemed necessary by local county health officials. • The plans will be available on our school website soon.

Health and Safety Guidance: Middle School and High School

Will students and staff wear face coverings or masks at school?

- Yes. It is the District's expectation that all students and staff wear face coverings/masks when social distancing is not possible.
- Students are encouraged to provide their own face covering/mask that is comfortable and school appropriate. As needed, the school will provide cloth masks or 3-ply disposable masks.
- Face coverings/masks will not be required during some activities, including outdoor activities and activities where it is possible to practice safe social distancing. Face covering/mask breaks will be provided throughout the day.

Why are masks required?

- **The use of face coverings/masks will help us return to school and stay in school! Our goal is to keep students in school and keep the school doors open for in-person instruction.**
- The Pottawattamie County Public Health Department and other health organizations strongly recommend the required use of masks when indoors and unable to social distance.
- In the event that a student or school employee tests positive for COVID-19, wearing a mask is a key factor in determining what students and staff need to be quarantined from school or activities. The use of masks limits how many individuals may have to quarantine.

Will students be screened prior to coming into the building?

- No. Parents/guardians are expected to complete a screening of their children at home before sending their child(ren) to school.
- Parents should screen for the following: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.
- Call a medical professional if symptomatic. Students should not report to school if symptomatic.

<p>What sanitation practices will be implemented in the school building?</p>	<ul style="list-style-type: none"> • Custodial workers will continue to sanitize and clean every classroom and common space in the school on a routine basis. We will utilize cleaning equipment such as electrostatic sprayers to disinfect classrooms. • Each classroom will have hand sanitizer and sanitation wipes for use during and between classes. Hand sanitation stations will be available for students and staff to use as necessary. • Proper education in handwashing, sanitation, and social distancing will be provided for all students and staff. Frequent handwashing and hand sanitation will be encouraged. • Doors will be propped open as much as possible to eliminate the touching of door knobs and to allow for better airflow. • Students are encouraged to bring their own water bottles from home. Water fountains will be shut off, but bottle filling stations will be available for student/staff use.
<p>What will happen if a student shows signs of illness at school?</p>	<ul style="list-style-type: none"> • Students will report to a holding room near the nurse's office until a parent/guardian is able to take their child(ren) home. • School nurses will use the holding room for students who are feeling ill. Students will remain in that room until the nurse has an opportunity to ensure all necessary safety precautions are taken.
<p>What happens if a student or school employee tests positive for COVID-19?</p>	<ul style="list-style-type: none"> • Each case will be handled on an individual basis. Treynor School administration and nurses will work closely with the Pottawattamie County Public Health Department to determine what steps need to be taken. • The district is also waiting on further guidance from the Iowa Department of Public Health and the Iowa Department of Education regarding how to handle these situations.
<p>Will students be able to use shared school-issued items such as library books?</p>	<ul style="list-style-type: none"> • The sharing of school-issued items will be discouraged. However, in a setting where the sharing of items is necessary, proper sanitization and cleaning will take place between uses. • Students should not share non-school supplies or resources.

<p>What mitigation practices will be implemented for school transportation?</p>	<ul style="list-style-type: none"> • All students will be required to wear masks on the bus when social distancing requirements cannot be met. • All bus drivers will be required to wear masks. Buses will be sanitized after each use.
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Other General Guidance: Middle School and High School

<p>How will arrival at school be handled?</p>	<ul style="list-style-type: none"> • Students are expected to wear face coverings/masks when entering the building. • Extra social distancing measures will be used during before-school hours. • Parents should remain in their cars during drop off and pick up.
<p>How will classroom transitions be handled?</p>	<ul style="list-style-type: none"> • Students will be expected to wear their face coverings/masks in the hallways and while at their lockers.
<p>How will lunch protocols be handled?</p>	<ul style="list-style-type: none"> • The cafeteria seating capacity will be limited and some students may eat in other designated areas in order to socially distance. • Lunch tables will be spread out in the commons area, and seating will be limited. Increased lunch times with staggered dismissal times may be implemented. • Students will be expected to wear their face coverings/masks while waiting in line for lunch servings. Food service staff will wear masks, gloves, and other PPE as needed.
<p>Will visitors be allowed to come to the school?</p>	<ul style="list-style-type: none"> • Only visitors that are deemed necessary for school function will be allowed to enter the school building. • No student visitors will be allowed.

Elementary On-Site Learning Plan

On-Site Learning: Elementary School	
What is the plan for delivery of content/curriculum?	<ul style="list-style-type: none">• In-person classroom instruction. Curriculum focus will be on the power standards for each academic area. We will prioritize reading, math, and social-emotional learning. Teachers will reteach key curriculum concepts from prior year as needed.• SeeSaw (K-2) and Google Classroom (3-5) will be used for posting of all class-related materials, assignments, and information.• Academic progress and grades will be communicated to students and parents on an ongoing basis.
How will the school calendar be affected?	<ul style="list-style-type: none">• The first day of school for students is set for Wednesday, August 19, 2020. The current school calendar can be found on the school website.• All K-12 teachers report to school on Tuesday, August 11 to begin the implementation of the return-to-school plans and other necessary changes to begin the school year.• If any changes become necessary, they will be communicated to families as early as possible.
Is remote/online learning available for the On-Site Plan?	<ul style="list-style-type: none">• Online learning will be offered for students with a medically diagnosed condition or for students who have family members residing in the same home who are vulnerable to health conditions. Families will need to complete a Request for Remote/Online Learning. The forms are available by contacting the superintendent's office.
When would we use the other learning plans (online learning and hybrid model)?	<ul style="list-style-type: none">• We will use our backup plans if Governor Reynolds requires another school closure or limits the number of students allowed in a school building.• We will also use the plans if deemed necessary by local county health officials• The plans will be available on our school website soon.

Health and Safety Guidance: Elementary School

<p>Will students and staff wear face coverings or masks at school?</p>	<ul style="list-style-type: none">• Yes. It is the District's expectation that all students and staff wear face coverings/masks. K-2 students will wear face coverings/masks during classroom activities except when they are seated at their individual desks or designated areas. 3-5 students will wear face coverings/masks when social distancing is not possible.• Students are encouraged to provide their own face covering/mask that is comfortable and school appropriate. As needed, the school will provide cloth masks and 3-ply disposable masks.• Face coverings/masks will not be required during some activities, including outdoor activities and activities where it is possible to practice safe social distancing.• Face covering/mask breaks will be provided throughout the day for all students. Face covering/mask breaks will take place outside or in designated areas indoors.
<p>Why are masks required?</p>	<ul style="list-style-type: none">• The use of face coverings/masks will help us return to school and stay in school! Our goal is to keep students in school and keep the school doors open for in-person instruction.• The Pottawattamie County Public Health Department and other health organizations strongly recommend the required use of masks when indoors and unable to social distance.• In the event that a student or school employee tests positive for COVID-19, wearing a mask is a key factor in determining what students and staff need to be quarantined from school or activities. The use of masks limits how many individuals may have to quarantine.
<p>Will students be screened prior to coming into the building?</p>	<ul style="list-style-type: none">• No. Parents/guardians are expected to complete a screening of their children at home before sending their child(ren) to school.• Parents should screen for the following: fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea.

	<ul style="list-style-type: none"> • Call a medical professional if symptomatic. • Students should not report to school if symptomatic.
<p>What sanitation practices will be implemented in the school building?</p>	<ul style="list-style-type: none"> • Custodial workers will continue to sanitize and clean every classroom and common space in the school on a routine basis. We will utilize cleaning equipment such as electrostatic sprayers to disinfect classrooms. • Each classroom will have hand sanitizer and sanitation wipes for use during and between classes. Hand sanitation stations will be available for students and staff to use as necessary. • Proper education in handwashing, sanitation, and social distancing will be provided for all students and staff. Frequent handwashing and hand sanitation will be encouraged. • Students and staff will wash/sanitize hands prior to attending lunch. • Doors will be propped open as much as possible to eliminate the touching of door knobs and to allow for better airflow. • Students are encouraged to bring their own water bottles from home. Water fountains will be shut off, but bottle filling stations will be available for student/staff use.
<p>What will happen if a student shows signs of illness at school?</p>	<ul style="list-style-type: none"> • Students will report to a holding room near the nurse's office until a parent/guardian is able to take their child(ren) home. • School nurses will use the holding room for students who are feeling ill. Students will remain in that room until the nurse has an opportunity to ensure all necessary safety precautions are taken.
<p>What happens if a student or school employee tests positive for COVID-19?</p>	<ul style="list-style-type: none"> • Each case will be handled on an individual basis. Treynor School administration and nurses will work closely with the Pottawattamie County Public Health Department to determine what steps need to be taken. • The district is also waiting on further guidance from the Iowa Department of Public Health and the Iowa Department of Education regarding how to handle these situations.

<p>Will students be able to use shared school-issued items such as library books, tools, etc.?</p>	<ul style="list-style-type: none"> • The sharing of school-issued items will be discouraged. However, in a setting where the sharing of items is necessary, proper sanitization and cleaning will take place between uses. • Students should not share non-school supplies or resources.
<p>What mitigation practices will be implemented for school transportation?</p>	<ul style="list-style-type: none"> • All students will be required to wear masks on the bus when social distancing requirements cannot be met. • All bus drivers will be required to wear masks. Buses will be sanitized after each use.

Other General Guidance: Elementary School

<p>How will arrival at school be handled?</p>	<ul style="list-style-type: none"> • Students will wear face coverings/ masks when entering the building. Students may enter the building or report to designated areas at 8:00 a.m. • All students will report to their classroom when arriving at school. • Parents should remain in their cars during drop off and pick up.
<p>How will classroom transitions be handled?</p>	<ul style="list-style-type: none"> • Students will be expected to wear their face coverings/masks and travel on the right side of the hallway.
<p>How will lunch protocols be handled?</p>	<ul style="list-style-type: none"> • The cafeteria seating capacity will be limited and some students may eat in other designated areas in order to socially distance. • Food service staff will wear masks, gloves, and other PPE as needed.
<p>Will visitors be allowed to come to the school?</p>	<ul style="list-style-type: none"> • Only visitors that are deemed necessary for school function will be allowed to enter the school building. • No student visitors will be allowed.
<p>What are other strategies being utilized by the elementary?</p>	<ul style="list-style-type: none"> • Students will primarily remain with their classrooms group throughout the day. • Teachers will be encouraged to be outside as much as possible (weather permitting).

Treynor Community School: 2020-2021 School Calendar

CALENDAR LEGEND

Begin/End S/Q	
2:00Dismiss-PD	
P/T Conf./Other	
NO SCHOOL	

190 Teacher Days:
 178 Classroom Days
 8 In-Service Days
 4 Holidays

Four (4) extra days are included within the calendar for snow days, unforeseen cancellations, state tournament days, etc. for students and staff. If we do not use all of the built-in days, school will be dismissed before May 26. Cancellations beyond four (4) days will be made up by all students and staff.

2:00 Dismissal for Teacher Professional Development occurs every Wednesday August 26 thru May 19. Note: If inclement weather causes a delayed start on these days, the afternoon dismissal will be cancelled.

August 2020					Student Hours
M	T	W	Th	F	
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	18,951
24	25	26	27	28	32,585
31					6,817
September 2020					
	1	2	3	4	25,768
7	8	9	10	11	25,768
14	15	16	17	18	32,585
21	22	23	24	25	32,585
28	29	30			18,951
October 2020					
			1	2	13,634
5	6	7	8	9	32,585
12	13	14	15	16	31,085
19	20	21	22	23	29,585
26	27	28	29	30	32,585
November 2020					
2	3	4	5	6	32,585
9	10	11	12	13	32,585
16	17	18	19	20	32,585
23	24	25	26	27	13,634
30					6,817
December 2020					
	1	2	3	4	25,768
7	8	9	10	11	32,585
14	15	16	17	18	32,585
21	22	23	24	25	6,817
28	29	30	31		
January 2021					
				1	
4	5	6	7	8	18,951
11	12	13	14	15	32,585
18	19	20	21	22	32,585
25	26	27	28	29	32,585
February 2021					
1	2	3	4	5	32,585
8	9	10	11	12	32,585
15	16	17	18	19	32,585
22	23	24	25	26	32,585
March 2021					
1	2	3	4	5	32,585
8	9	10	11	12	31,085
15	16	17	18	19	29,585
22	23	24	25	26	32,585
29	30	31			18,951
April 2021					
			1	2	
5	6	7	8	9	18,951
12	13	14	15	16	32,585
19	20	21	22	23	32,585
26	27	28	29	30	32,585
May 2021					
3	4	5	6	7	32,585
10	11	12	13	14	32,585
17	18	19	20	21	24,268
24	25	26	27	28	
31					
June 2021					1147.4
	1	2	3	4	

Aug. 4 On-Site Registration (2-7 P.M.)
 Aug. 7/10 New Teacher Orientation
 Aug. 11-18 All Teachers Back-to-School PD
 Aug. 19 Begin 1st Semester (2:00 Dismissal)

Sept. 7 Labor Day (No School)

Oct. 16 End 1st Quarter (2:00 Dismissal)
 Oct. 19 Begin 2nd Quarter
 Oct. 20 P/T Conferences (2:00 Dismissal)
 Oct. 22 P/T Conferences (2:00 Dismissal)
 Oct. 23 P/T Comp Day (No School)

Nov. 25-27 Thanksgiving Break (No School)

Dec. 21 End 1st Semester
 Dec. 18/21 Semester Tests
 Dec. 22 Teacher PD/Work Day (No School)
 Dec. 23-Jan. 5 Christmas Break (No School)

Jan. 6 Begin 2nd Semester (2:00 Dismissal)

ISASP Assessments (TBD)

March 12 End 3rd Quarter (2:00 Dismissal)
 March 15 Begin 4th Quarter
 March 16 P/T Conferences (2:00 Dismissal)
 March 18 P/T Conferences (2:00 Dismissal)
 March 19 P/T Comp Day (No School)

April 1-6 Spring Break (No School)

May 16 Graduation 2:00 P.M.
 May 20: End 2nd Semester (2:00 Dismissal)
 Note: This is the last day of school if no school cancellations are needed during the year.
 May 21 Teacher PD/Work Day
 May 26: Last day of school if using the four extra built-in days for school cancellations.

TREYNOR ELEMENTARY SCHOOL SUPPLY LIST 2020-21

Kindergarten

15—Glue Sticks, Elmer's washable, purple
1 Doz.—Pencils, #2, Ticonderoga, sharpened
2 ea.—Folder, poly, 2 pocket, asst colors
4 Folders, poly, 2 pocket with prongs. Green, Red, Blue, Yellow
3 Box—Crayons, Crayola, tuck box, 24/box
1 ea.—Pencil Box, plastic, 8.25"x5.25"x2"
1 box—Facial Tissue, hypo-Allergenic, 200 Ct.
1 pair—Scissors, 5", pointed tip, latex free
3 sets—Markers, washable, classic colors, wide tip, 10/set
1 ea.—Eraser, pink, large, latex free
2 ea.—Clorox Wipes, bleach free, 35 ct.
1 ea.—Clip board, standard size, 8 ½ x 11"
2 ea.—Dry erase markers, chisel tip, black
1 pair Headphones, over the ear (no ear buds)
Boys—1 box gallon size freezer bags (slider zip top)
Girls—1 box quart size freezer bags (slider zip top)

2nd Grade

1—Dry Erase marker eraser
1 set—Headphones (no earbuds)
2 doz.—Pencils, #2, Ticonderoga, sharpened
1—Eraser, pink, large
1 Pr.—Scissors, pointed tip, 5"
2 ea.—Glue stick, washable
1 bx—Crayons, Crayola, tuck box, 24/box
4 Mead, composition notebooks, WR, 1 sub., red, blue, black, green
5—Plastic/poly, 2 pocket folder w/prongs, yellow, blue, green, red, black
2 bx—Kleenex, hypoallergenic, 200ct.
2 ea.—Clorox Wipes, bleach free, 35ct
1 ea.—Crayola markers, wide tip, 10/set
4 ea.—Expo Dry erase markers, black, thin
4pk.—Highlighters, multi-colored, chisel tip
1pk.—Post-it-notes, various colors, 100 sheets
1—Decorative folder, 2 pocket, no prongs, your choice
2- 8 pk. of binder divider tabs
1 - quart size sealable baggies.
1 - gallon size sealable baggies
**Purchase only specified colors of notebooks and folders, per teacher's request.

1st Grade

1 ea.—Composition book, marble cover, WR, 100 sheets
2 packs—Expo, Dry Erase markers, fine tip, 4/pk.
4 - Folders, 2pocket, blue/red/green/yellow
1 ea.—Pencil box, plastic, 8.25x5.25x2"
1 ea.—Eraser, pink, large, latex free
2 doz.—Pencils, #2, Ticonderoga, sharpened
2 bx—Crayons, Crayola, tuck box, 24/box
1 pr—Scissors, 5", blunt tip, latex free
1 ea.—Glue, Elmer's washable, 7-5/8oz, white
4 ea. Glue Stick, Elmer's washable, purple, .21oz
2 bx—Facial Tissue, hypo-allergenic, 200 ct.
4—Notebooks, 1 sub, WR, perf, 70ct. blue/red/green/yellow
2 ea.—Clorox Wipes, bleach free, 35ct.
2—3 prong folder
1—box quart size freezer bags
1—box gallon size freezer bags
1—set Headphones (no earbuds)

3rd Grade

4 ea.—Elmer's glue sticks, washable, purple,
2 ea.—Post it notes, 3x3, yellow, 100 sht/pd
2 doz.—Pencils, #2, Ticonderoga, sharpened
1 ea.—Eraser, pink, large, latex free
1 bx.—Crayons, Crayola, tuck box 24/bx
2 bx.—Kleenex, hypo-allergenic, 200 ct.
2—Pens, med. point, red
5—Spiral Notebooks, WR, 70ct., blue/red/green/yellow/purple
6—Folders, 2 pocket, blue/red/green/yellow/purple/black
1 set—Pencils, colored, 7", sharpened, 12/set
1 pr.—Scissors, 5", pointed tip
1 ea.—Pencil box, plastic 8.25x5.25x2"
1 pk.—Expo, Dry erase markers, chisel tip, 4/pk
2 ea.—Highlighters, chisel tip, yellow
1 pk—Markers, washable, wide tip, 10/set
1 ea.—Headphones
1—Standard size clipboard, 8.5"x11"
1—Sharpie markers, black, fine tip
1 pk Index cards 3x5
1 ea.—Hand sanitizer
**Purchase only solid colored notebooks and folders.

2020-21

4th Grade

- 1 - Hand held pencil sharpener
- 5 - Notebooks, spiral, WR, 70 ct, any colors
- 5 - Dry erase marker, Expo, chisel tip, black
- 1 ea.—Clorox Wipes, bleach free, 35 ct
- 4 ea.—Glue stick, washable, white
- 2 ea.—Pen, med. point, red
- 1bx.—Crayons, Crayola, tuck box,24/box
- 3 dz.—Pencils, #2, sharpened (mechanical welcome w/extra led)
- 1 pr.—Scissors, 5", pointed tip, latex free
- 2 ea.—Pen, med. point, blue
- 1 bx—Kleenex, 200 ct
- 1 ea.—Ruler, 12", plastic, inch & cm
- 1 ea.—Pencil case, fabric, 3 hole, 10x6
- 1 set—Pencils, colored, 7", sharpened, 12/set
- 2 ea.—Highlighters, chisel tip, yellow
- 1 pk.—Index cards, 3x5, ruled, 100/pk, white
- 4—Folders, 2 pocket poly, any color
- 1— Headphones or earbuds
- 1—Filler paper, WR, 120/pk
- 1—Pink Eraser, large
- 1—Pencil Sharpener (handheld)
- 1—Crayola Markers, 8/set
- 1—Accordion folder or Fabric Trapper Keeper with 5 folders minimum

5th Grade

- 1 ea.—Hand sanitizer, gel, pump
- 1 pk—Index cards, 3x5, ruled, 100/pk
- 2 ea.—Pen, med. point, red
- 1 bx.—Crayons, Crayola, tuck box, 24/box
- 5—Folders, 2 pocket poly
- 3 dz.—Pencils, #2, Ticonderoga, sharpened
- 1 ea.—Markers, classic colors
- 1 ea. —Scissors, 8", straight
- 2 ea.—Pen, med. point, blue
- 4ea. —Glue stick, Elmer's, washable, white
- 1 pk—Filler paper, WR, 120/pk
- 1 ea.—Calculator, 8 digit, dual power
- 5—Notebooks, spiral, WR, 70ct.
- 1 set —Pencils, colored, 7", sharpened, 12/set
- 1 ea.—Ruler, 12", plastic, inch & cm, center holes
- 1 ea.—Pencil bag
- 6—Highlighters, chisel tip, multiple colors
- 4pk—Dry erase markers, expo, black, chisel tip
- 2ea.—Earbuds or headphones
- 2 pk—Post-it notes, 3x3, 100/sheet
- 1pk—Kleenex, 200 ct.
- 1—Clorox Wipes, 35 ct.

TREYNOR MIDDLE SCHOOL SUPPLY LISTS

2020-2021

6TH GRADE SUPPLIES LIST 2020-21 SCHOOL YEAR

2 boxes of Kleenex
1 container of Clorox wipes
Pens - red/blue/black pens
2 dozen pencils (Ticonderoga)
1 pkg. of Index Cards
Eraser
Glue
Highlighters
Colored pencils
Pencil Case
Accordion folder OR 4 pocket folders
Earbuds/Headphones (wired)
4 spiral notebooks
1 composition notebook
1 pkg. loose leaf paper
1 pencil sharpener
Basic calculator (scientific calculator not needed)
Chromebook Case to fit an 11" Chromebook (*Exact details of the Chromebooks for MS students are not known as of 3/5/2020*)

ATHLETIC SEASON TICKETS

Activity tickets will be on sale in the Superintendent's Office, or can be ordered on the school website. These passes will include admission to the entire year of activities with the exception of any tournaments or playoff games.

Adult Activity Ticket — \$100.00

Student Activity Ticket — \$75.00



Admission price for activities is \$6 for adults and \$4 for students this year. The activity ticket is a great way to save and support Treynor activities!

SPORTS PHYSICALS



Just a reminder—before any student participates in sports, a physical form must be completed for the current school year. Also, parents must sign an insurance waiver before students may participate in sports. A concussion form also needs to be completed.

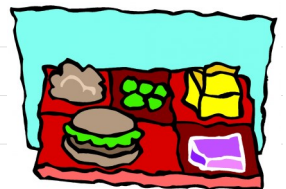
Physical forms, insurance waiver forms and concussion forms are all available on the school's website.

Again, these forms are required before students in grade 7-12 can participate in practice or competition. Forms can be turned in on registration day or at any time to the school office.

LUNCH ACCOUNT PAYMENTS ONLINE

Parents can access JMC through the school website and pay for school lunches. The parent will immediately receive an e-mail receipt confirming their purchase. JMC does not save or store bank or credit card information to ensure privacy and security for users. JMC offers parents the ease of being able to make payments at their convenience.

Visit the district's website at www.treynorschools.org and go to the Parent page.



MEDICATION POLICY



All medication (prescription and non-prescription) must be dispensed through the health office at all grade levels. Medicines must be contained in the original bottle or box. No student is allowed to carry any kind of medication with them during the day. Tylenol is kept on hand in the health office and can be dispensed by trained personnel with parents' permission. Parents may sign permission forms at registration. The forms are also found on our website under the parent link.



DRESS CODE

Details of the student dress requirements will be in the handbook/assignment book given to students on the first day of school. Tops with spaghetti straps and tops that are too short to keep midriffs covered at all times will not be allowed.

STUDENT INSURANCE

Treynor Community School does not purchase accident insurance to cover injuries incurred by your child at school or school sponsored activities.

Parents must sign an insurance waiver which states they have adequate insurance before students may participate in sports or other activities.



POST—SECONDARY ENROLLMENT

Post-secondary enrollment is when a senior student wishes to take a college course which is not offered by the local district. The district pays up to \$250 for each course after its completion. The student must provide his/her own transportation.



OPEN ENROLLMENT

Parents/guardians considering the use of the open enrollment option to enroll their child/children in another public school district in the State of Iowa should be aware of the following dates:

March 1, 2021: the last date for regular open enrollment requests for the 2021-2022 school year, except for "good cause" reasons or kindergarten applications. Good cause generally means a change in residence of the student, a change in the district's status such as a whole grade sharing or reorganization, or the loss of accreditation or the closing of a non-public school of attendance. Open enrollment can still take place if "good cause" is shown.

Kindergarten applications must be filed on or before September 1 of the school year in which open enrollment is requested. (September 1, 2020 for the 2020-2021 school year.)

For further details, contact the superintendent's office at 712-487-3414.

TRANSPORTATION PROGRAM



Treynor will operate seven regular bus routes. In addition, there are several special education routes for students who are attending programs in their assigned schools.

The phone number at the bus garage is 712-487-3292. If children are not going to ride on a given day, please inform a neighbor preceding the pick up or call the bus garage by 7:00am. The cooperation received in the past relative to safety, scheduling, and promptness and the overall general consideration shown for our

concerns and policies has always been appreciated.



ASBESTOS PLAN

An asbestos plan is located in each school office at the junior/senior high and elementary buildings. This plan indicates where there are areas of asbestos and how they are inspected each year. Fortunately, the Treynor School has no friable asbestos, which is a danger to students. If there are any questions, please contact the superintendent at 487-3414.

EAT BREAKFAST AT SCHOOL!



Mornings can be really crazy...the alarm doesn't go off...the kids don't want to get up...there's no time to eat breakfast before the bus comes...or they're just not ready to eat. If this sounds like your house, we have good news for you.

Breakfast is served at school! School breakfast will energize your child's day and provide them with a healthy start. A nutritious breakfast helps students be more alert so they can learn more in class, and it has plenty of vitamins and nutrients for a strong and healthy body.

Breakfast at school is affordable, too. If you qualify for free and reduced price meals, you also qualify for the breakfast program, with no additional paperwork. You can't find a healthy breakfast at such a low cost anywhere else. So, help your child start the day right with school breakfast.

FOLLOW THE CARDINALS ON TWITTER

Go follow the Cardinals on Twitter @TreynorNation! We were the first high school in the state and possibly the region to use Twitter to communicate with our fans. We will continue to tweet information regarding scheduling and other important information, and the most exciting feature is up to the minute updates at Cardinal varsity athletic events and other Treynor activities. If you have questions regarding @TreynorNation, please email tnavara@treynorcardinals.org or check our website.

#rollcards

HUMAN GROWTH AND DEVELOPMENT

Human growth and development instruction can be a controversial area and will not be undertaken until a parent/guardian is notified. Parents should feel free to contact any teacher regarding questions they may have about the instruction.

HOMELESS CHILDREN

Anyone knowing of any child in the community who is homeless, please notify the school. All children are welcome to attend. A homeless child or youth is defined as a child or youth from the age of 3 through 21 years who lacks a fixed, regular and adequate nighttime residence and includes the following:

1. A child or youth who is sharing the housing of other persons due to a loss of housing, economic hardship, or a similar reason; is living in a motel, hotel, trailer park or camping grounds due to the lack of alternative adequate accommodations; is living in an emergency or transitional shelter; is abandoned in a hospital; or is awaiting foster care placement.
2. A child or youth who has a primary nighttime residence that is a public or private place not designed for ordinarily used as a regular sleeping accommodation for human beings.
3. A child or youth who is living in a car, park, public space, abandoned building, substandard housing, bus or train station, or similar setting; or
4. A migratory child or youth who qualifies as homeless because the child or youth is living in circumstances described in paragraphs "1" through "3" above.

DIRECTORY INFORMATION DISCLOSURE

Unlike other personal data in a student's records, a school may disclose "directory information" without first obtaining permission. "Directory information" includes the student's name, address, telephone listing, date and place of birth, grade level, participation in school activities-including athletics, weight and height of members of athletic teams, dates of attendance, awards received and the most previous educational agency or institution attended by the student. **Any parent/guardian who does not want the information listed above released is asked to contact either principal's office and leave word to this effect. Otherwise, the information will be released to colleges, businesses, etc.**

The No Child Left Behind Act of 2001 (Section 9528) requires that high schools provide military recruiters access to student's names, addresses and telephone numbers. Parents or students may request that this information not be provided without written parental/guardian consent. If you wish to have your high school student's information withheld from military recruiters, please contact the high school principal.

FYI—STAFF AND OFFICE PHONE NUMBERS

If you feel that the school can be of service to you at any time, please call, email or visit one of our offices.

712-487-3414
Option 4

Superintendent's Office

Mark Hopkins, Superintendent
Cindy Van Fosson, Business Manager/Board Secretary
Jen Brammer, Superintendent's Secretary

712-487-3332

Fax Number for all offices and buildings

712-487-3414
Option 3
Option 5

High School Office

Jacob Hedger, Principal
Tim Navara, Activities Director/Alternative Program Coordinator
Danette Blackledge, High School Secretary
Carol Leaders, Head Cook

712-487-3414
Option 2
Option 7

Middle School Office

Jenny Berens, Principal
Darla Bryant, Middle School Secretary
Cory Young, School Nurse

712-487-3414

Guidance Office

Danielle Floerchinger, Guidance Counselor

712-487-3414
Option 1

Elementary School Office

Jill Kay, Principal
Natalie Suden, Principal's Secretary
Marcia Lippert, School Nurse

Option 6

712-487-3292

Bus Garage

E-Mail Addresses: to e-mail a school employee, type their first initial and last name @treynorcardinals.org.
(Example: jbrammer@treynorcardinals.org)

Visit our school website at www.treynorschools.org

CONTINUOUS NOTICE OF NON-DISCRIMINATION



It is the policy of the Treynor Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy, please contact:

Jill Kay, Elementary Principal, #2 Elementary Drive, 712-487-3414, jkay@treynorcardinals.org
Jenny Berens, Middle School Principal, 102 E. Main, 712-487-3414 jberens@treynorcardinals.org
Jacob Hedger, High School Principal, 102 E. Main, 712-487-3414, jhedger@treynorcardinals.org

PROTECTION OF PUPIL RIGHTS

The Protection of Pupil Rights Amendment (PPRA) requires Treynor Community School to notify you and obtain consent or allow you to opt your child out of participating in certain school activities. These activities include a student survey, analysis, or evaluation that concerns one or more of the following eight areas ("protected information surveys"):

1. Political affiliations or beliefs of the student or student's parents;
2. Mental or psychological problems of the student or student's family;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating, or demeaning behavior;
5. Critical appraisals of others with whom respondents have close family relationships;
6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
7. Religious practices, affiliations, or beliefs of the student or parents; or
8. Income, other than as required by law to determine program eligibility.

This requirement also applies to the collection, disclosure or use of student information for marketing purposes ("marketing surveys"), and certain physical exams and screenings.

Treynor Community School District will provide parents, within a reasonable period of time prior to the administration of any surveys or activities, notification of the surveys and activities and be provided an opportunity to opt their child out, as well as an opportunity to review the surveys. (Please note that this notice and consent/opt-out transfers from parents to any student who is 18 years old or an emancipated minor under State law.)

ANNUAL NOTIFICATION OF PARENTS' RIGHTS

At Treynor Community School, parents have an opportunity to challenge the contents of their child's school records to ensure that the records are not inaccurate, misleading or otherwise in violation of the privacy or other rights of the student, and to provide an opportunity for the correction or deletion of such inaccurate, misleading or otherwise inappropriate data contained herein. A parent wishing to challenge the contents of a child's school records shall make written application to the building principal for a hearing.

MEAL CHARGES

In accordance with state and federal law, the Treynor Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

Payment of Meals

Students have use of a meal account. Families may add money to student accounts by paying at the school office with cash or check, or by electronic payment options using Pay Schools.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. The district will strive to provide a meal to students with a negative balance and work with parents and guardians through this policy to collect outstanding debt.

Negative Account Balances

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with families to resolve the matter of unpaid charges. Families receive a notice by e-mail or a notice to the student when their balance reaches \$5.00. Whenever an account balance remains below \$5.00, the family will receive a daily notice pertaining to the low or negative balance. Once the negative balance reaches \$100.00, families will be notified by e-mail and a letter mailed to the home. Negative balances of more than \$300.00, not paid prior to the end of the school year, will be turned over to the superintendent or superintendent's designee for collection. Families may elect to set up a payment plan with the school. Other options may include collection agencies, small claims courts, or any other legal method permitted by law.

MEAL CHARGES

Communication of the Policy

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;
- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

The superintendent may develop an administrative process to implement this policy.

Legal Reference: 42 U.S.C. §§ 1751 *et seq.*
7 C.F.R. §§ 210 *et seq.*
U.S. Dep't of Agric., SP 46-2016, Unpaid Meal Charges: Local Meal Charge Policies (2016).
U.S. Dep't of Agric., SP 47-2016, Unpaid Meal Charges: Clarification on Collection of Delinquent Meal Payments (2016).
U.S. Dep't of Agric., SP 57-2016, Unpaid Meal Charges: Guidance and Q&A (2016).
Iowa Code 283A.
281 I.A.C. 58.

Cross Reference: 711.1 School Food Program
711.2 Free or Reduced Cost Meals Eligibility
711.3 Vending Machine

Approved 6/28/17

Reviewed 6/19/17

Revised 07/08/19

INFORMATION LETTER

Frequently Asked Questions About Free And Reduced Price School Meals

Dear Parent/Guardian:

Children need healthy meals to learn. Treynor Community School District offers healthy meals every school day. Breakfast cost \$1.35; lunch costs \$2.45 K-5, \$2.60 6-12. Your children may qualify for free meals/milk or for reduced price meals. Reduced price is \$.30 for breakfast and \$.40 for lunch. Return or mail the completed application to: Treynor Community School District, PO Box 369, Treynor, IA 51575.

Below are some common questions and answers to help you with the application process.

1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from Food Assistance, the Family Investment Program (FIP) or a few specific Medicaid programs are eligible for free or reduced price meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is at or below the limits on the Federal Income Eligibility Guidelines below. (Requires submitting an Application for Free and Reduced Price Meals/Milk.)

FEDERAL INCOME ELIGIBILITY GUIDELINES for School Year 2020-2021

Household Size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570
Each additional person:	8,288	691	346	319	160

2. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE OR REDUCED PRICE MEALS? No, but please read the letter carefully and follow the instructions. If any children in your household were missing from your notification, contact: Jill Kay at Treynor Community School District, jkay@treynorcardinals.org, 712-487-3414 immediately as eligibility for free or reduced price meals is extended to all school age children in a household. If you did not receive a letter from the school, but received a Free Lunch Notice from DHS, submit this letter to your children's school. You may add any students living in your household who are not listed on the letter. Also, if someone in your household receives food assistance and you did not receive either of these letters, you may complete an application listing the case number as this will qualify all school age children in your household for free meals. If you were informed that your children will get reduced price meals automatically, see the income guidelines above and if you feel you would qualify for free meal benefits, complete an application for free and reduced price meals.
3. WHAT IF WE HAVE FOSTER CHILDREN? Households with foster and non-foster children may choose to include the foster child as a household member, as this may help other children in the household qualify for benefits. If the foster family is not eligible for free or reduced price meal benefits, that does not prevent a foster child from receiving free meal benefits.
4. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please contact: Jill Kay, Elementary Principal, 712-487-3414, jkay@treynorcardinals.org.
5. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. *Use one Free and Reduced Price School Meals Application for all students in your household.* We cannot approve an application unless complete eligibility information is submitted, so be sure to complete all required information.
6. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year, through October 4, 2020. You must send in a new application unless the school told you that your child is eligible for the new school year. When the carry-over period ends, unless you are notified that your children will receive free meals or you submit an application that is approved, the children must pay full price for school meals. The school is not required to send a reminder or a notice of expired eligibility.

7. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
8. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
9. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report. You are not required to provide proof with your application.
10. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free or reduced price meals if the household income drops below the income limit, if your household size goes up, or if you start getting Food Assistance, FIP or other benefits.
11. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling or writing to: Mark Hopkins, Superintendent, PO Box 369, Treynor, IA 51575, 712-487-3414, mhopkins@treynorcardinals.org.
12. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
13. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
14. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, or receive Family Subsistence Supplemental Allowance payments, it must also be included as income. However if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. There are currently no active Military Housing Projects in Iowa as found on [Active Military Housing Projects](#). Any additional combat pay resulting from deployment is also excluded from income.
15. DO I NEED TO PROVIDE MY SOCIAL SECURITY NUMBER? Only the last four digits of the Social Security Number of the household's primary wage earner or another adult household member (or an indication of "none") is needed.
16. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a Supplemental Worksheet, and attach it to your application. Contact Jen Brammer, PO Box 369, 102 E Main St, Treynor, IA 51575, 712-487-3414, jbrammer@treynorcardinals.org to receive a Supplemental Worksheet.
17. WHO CAN GET FREE MILK? If your school participates in the Special Milk Program for half day kindergarteners, your kindergarten child may be eligible for free milk. Children who buy extra milk with a meal or if they eat breakfast or lunch and have an afternoon milk break, they are not eligible to receive free milk.
18. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for Food Assistance or other assistance benefits, contact your local assistance office or call **1-877-347-5678**. Your children may be eligible for **hawk-i** (children's health insurance) or a waiver of school fees. Read the information on the back of the Application for **hawk-i** information. A school waiver form is available from your school.
19. CAN CHILDREN WITH DISABILITIES GET FOOD SUBSTITUTIONS? If a child has a disability, as determined by a licensed medical professional, and the disability prevents the child from eating the regular school meal, the school will make substitutions prescribed by the licensed medical professional. If a substitution is needed, there will be no extra charge for the meal. Please note, however, that the school is not required to make a substitution for a food allergy, unless it meets the definition of disability. Please call the school for further information.

If you have other questions or need help, call 712-487-3414.

Sincerely,

Mark Hopkins, Superintendent

HOW TO APPLY FOR FREE AND REDUCED PRICE SCHOOL MEALS/MILK

Please use these instructions to help you fill out the application for free or reduced price school meals/milk. You only need to submit **one** application per household, even if your children attend more than one school in Treynor Community School District. Please follow these instructions in order. Each step of the instructions is the same as the steps on your application. The application must be filled out completely to certify your children for free or reduced price school meals. **Completed applications should be mailed or returned to** Treynor Community School District, 102 E Main St. If at any time you are not sure what to do next, please contact Jill Kay, Treynor Community School District at 712-487-3414 or jkay@treynorcardinals.org.

PLEASE USE A PEN (NOT A PENCIL) WHEN FILLING OUT THE APPLICATION AND DO YOUR BEST TO PRINT CLEARLY.

STEP 1: LIST ALL HOUSEHOLD MEMBERS WHO ARE INFANTS, CHILDREN, AND STUDENTS UP TO AND INCLUDING GRADE 12.

Tell us how many infants, children, and school students live in your household. They do NOT have to be related to you to be a part of your household.

Who should I list here?

When filling out this section, please include **all** members in your household who are:

- Children age 18 or under **and** are supported with the household's income;
- In your care under a foster arrangement, or qualify as homeless, migrant, or runaway youth;
- Students attending Treynor Community School District, *regardless of age*.

- A) List each child's name and date of birth.** Print each child's first name, middle initial, last name and date of birth (optional). Use one line of the application for each child. If there are more children present than lines on the application, attach a Supplemental Worksheet, which can be obtained from the school, with all required information for the additional children.
- B) Is the child a student?** Mark 'Yes' or 'No' under the column titled "student" to tell us which children attend Treynor Community School District. If you marked 'Yes' write where the child attends school and write the grade level of the student in the "Grade" column to the right.
- C) Do you have any foster children?** If any children listed are foster children, mark the "Foster Child" box next to the child's name. If you are *ONLY* applying for foster children, after finishing STEP 1, go to "STEP 4". Foster children who live with you may count as members of your household and should be listed on your application. If you are applying for both foster and non-foster children, go to step 3.
- D) Are any children homeless, migrant, or runaway?** If you believe any child listed in this section may meet this description, mark the "Homeless, Migrant, Runaway" box next to the child's name and **complete all steps of the application.**

STEP 2: DO ANY HOUSEHOLD MEMBERS CURRENTLY PARTICIPATE IN FOOD ASSISTANCE, FIP, OR FDPIR?

If anyone in your household (including you) currently participates in one or more of the assistance programs listed below, your children are eligible for free school meals:

- The Food Assistance Program (FA)
- The Family Investment Program (FIP)
- The Food Distribution Program on Indian Reservations (FDPIR)

A) IF NO ONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'NO' and go to STEP 3. (Leave the rest of STEP 2 blank)

B) IF ANYONE IN YOUR HOUSEHOLD PARTICIPATES IN ANY OF THE ABOVE LISTED PROGRAMS:

- Circle 'YES' and provide a case number for FA, FIP, or FDPIR. You only need to write **one** case number. If you participate in one of these programs and do not know your case number, it is located on your Notice of Decision. **You must provide a case number on your application if you circled "YES"**.
- Go to STEP 4.

STEP 3: REPORT INCOME FOR ALL HOUSEHOLD MEMBERS

Report all amounts in GROSS INCOME ONLY. Report all income in whole dollars. Do not include cents.

- Gross income is the total income received before taxes.
- Many people think of income as the amount they "take home" and not the total, "gross" amount. Make sure that the income you report on this application has NOT been reduced to pay for taxes, insurance premiums, or any other amounts taken from your pay.
- Write a "0" in any fields where there is no income to report. Any income fields left empty or blank will also be counted as a zero. If you write '0' or leave any fields blank, you are certifying (promising) that there is no income to report. If local officials have known or available information that your household income was reported incorrectly, your application will be investigated.
- Mark how often each type of income is received using the check boxes to the right of each field.

- A) Report all income earned or received by children.** Refer to the table below titled "Sources of Income for Children" and report the combined gross income for ALL children listed in Step 1 in your household in the box marked "Total Child Income." Only count foster children's income if you are applying for them with the rest of your household (income from a part-time job or from any funds provided to the child for the child's personal use). It is optional for the household to list foster children living with them as part of the household on an application for non-foster children.

Table 1. Sources of Income for Children

What is Child Income?	
Child income is money received from outside your household that is paid directly to your children. Many households do not have any child income. Use the chart below to determine if your household has child income to report.	
Sources of Child Income	Example(s)
<ul style="list-style-type: none"> • Earnings from work 	<ul style="list-style-type: none"> • A child has a regular full or part-time job where they earn a salary or wages. (Infrequent earnings, such as income from occasional babysitting or lawn mowing, are not counted as income.)
<ul style="list-style-type: none"> • Social Security <ul style="list-style-type: none"> ○ Disability Payments ○ Survivor's Benefits 	<ul style="list-style-type: none"> • A child is blind or disabled and receives Social Security benefits. • A parent is disabled, retired, or deceased, and their child receives social security benefits.
<ul style="list-style-type: none"> • Income from person <i>outside</i> the household 	<ul style="list-style-type: none"> • A friend or extended family member <i>regularly</i> gives a child spending money.
<ul style="list-style-type: none"> • Income from any other source 	<ul style="list-style-type: none"> • A child receives regular income from a private pension fund, annuity, or trust.

FOR EACH ADULT HOUSEHOLD MEMBER:

B) List Adult Household member’s name. Print the name of each household member in the boxes marked “Name of Adult Household Members (First and Last).” **Do not list any household members you listed in STEP 1.**

Who should I list here?

When filling out this section, please include **all** adult members in your household who are:

- Living with you and share income and expenses, even if not related and even if they do not receive income of their own.

Do not include:

- People who live with you but are not supported by your household’s income AND do not contribute income to your household.
- Children and students already listed in Step 1.

C) Report earnings from work. Refer to the chart below titled “Sources of Income for Adults” and report all income from work in the “Earnings from Work” field on the application. This is usually the money received from working at jobs. If you are self-employed business or farm owner, you will report your net income. If you need assistance with this, ask your children’s school for the Supplemental Worksheet which has self-employment calculations.

What if I am self-employed?

If you are self-employed, report income from work as a **net** amount. This is calculated by subtracting the total operating expenses of your business from its gross receipts and revenue. Ask your school for a Supplemental Worksheet to assist you in determining your monthly gross annual income before

D) Report income from public assistance/child support/alimony. Refer to the chart below titled “Sources of Income for Adults” and report all income that applies in the “Public Assistance/Child Support/Alimony” field on the application. Do not report the value of any cash value public assistance benefits NOT listed on the chart. If income is received from child support or alimony, only report court-ordered payments. Informal but regular payments should be reported as “other” income in the next part.

E) Report income from pensions/retirement/all other income. Refer to Table 2 below titled “Sources of Income for Adults” and report all income that applies in the “Pensions/Retirement/All Other Income” field on the application.

Table 2. Sources of Income for Adults

Earnings from Work	Public Assistance/ Alimony/Child Support	Pensions/Retirement/All Other Income
<ul style="list-style-type: none"> • Salary, wages, cash bonuses • Net income from self-employment (farm or business) <p>If you are in the U.S. Military:</p> <ul style="list-style-type: none"> • Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) • Allowances for off-base housing, food and clothing 	<ul style="list-style-type: none"> • Unemployment benefits • Worker’s compensation • Supplemental Security Income (SSI) • Cash assistance from State or local government • Alimony payments • Child support payments • Veteran’s benefits • Strike benefits 	<ul style="list-style-type: none"> • Social Security (including railroad retirement and black lung benefits) • Private Pensions or disability benefits • Regular Income from trusts or estates • Annuities • Investment Income • Earned interest • Rental income • Regular cash payments from outside household

- F) Report total household size.** Enter the total number of household members in the field “Total Household Members (Children and Adults).” This number **MUST** be equal to the number of household members listed in STEP 1 and STEP 3. If there are any members of your household that you have not listed on the application, go back and add them. It is very important to list all household members, as the size of your household affects your eligibility for free and reduced price meals.
- G) Provide the last four digits of your Social Security Number.** An adult household member must enter the last four digits of their Social Security Number in the space provided. **You are eligible to apply for benefits even if you do not have a Social Security Number.** If no adult household members have a Social security Number, leave this space blank and mark the box to the right labeled “Check if no SSN.”

STEP 4: CONTACT INFORMATION AND ADULT SIGNATURE

All applications must be signed by an adult member of the household. By signing the application, that household member is promising that all information has been truthfully and completely reported. **Before completing this section, please also make sure you have read the privacy and civil rights statements on the back of the application.**

- A) Provide your contact information.** Write your current address in the fields provided if this information is available. **If you have no permanent address, this does not make your children ineligible for free or reduced price school meals.** Sharing a phone number, email address, or both is optional, but helps us reach you quickly if we need to contact you.
- B) Print and sign your name and write today’s date.** Print the name of the adult signing the application and that person signs in the box. “Signature of adult completing the form.”
- C) Mail or return completed form to:** Treynor Community School District, PO Box 369, Treynor, IA 51575. **Please do not mail completed form to the Department of Agriculture as this will delay processing.**
- D) Share children’s racial and ethnic identities (optional).** On the back of the application, we ask you to share information about your children’s race and ethnicity. This field is optional and does not affect your children’s eligibility for free or reduced price school meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.
- E) Decline having your information released to *hawk-i*.** If you do not want your household information shared with *hawk-i*, print, sign and date in the box provided.
- F) Obtaining translated applications.** If you need a translated application with instructions, they can be found in 49 languages at: <https://www.fns.usda.gov/school-meals/translated-applications>.

OPTIONAL Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one will be selected for you based on visual observation.

Ethnicity (check one): Hispanic or Latino Not Hispanic or Latino

Race (check one or more): American Indian or Alaskan Native Asian Black or African American Native Hawaiian or Other Pacific Islander White

Low-Cost Health Insurance for Children
If your children do not have health insurance, many families getting free or reduced price meals can also get free or low-cost health insurance for their children. The law requires public schools to share your free and reduced price meal eligibility information with Medicaid & *Hawki*, the State's medical insurance program for children. Private schools, RCCIs and childcare organizations may choose to share this information. Specifically, we will give them your child's name, your name & address. Medicaid & *Hawki* can only use the information to identify children who may be eligible for free or low-cost health insurance and contact you. They are not allowed to use the information from your free and reduced meal application for any other purpose or to share it with any other entity or program. You are not required to allow us to share this information, it will not affect your child's eligibility for free or reduced price meals. **If you do NOT want your information shared with Medicaid or *Hawki*, you must tell us by completing the information below.** If you want further information, you may call *Hawki* at 1-800-257-8563. Also, if you are already receiving Medicaid or *Hawki*, please sign below. This will avoid another contact. My signature below indicates I DO NOT want school officials to share information from my free and reduced price meal application with Medicaid or *Hawki*.

Parent/Guardian Name (Printed) _____ Signature _____ Date _____

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not submit all needed information, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Food Assistance (FA), Family Investment Program (FIP) or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

USDA Nondiscrimination Statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
 - (2) fax: (202) 690-7442; or
 - (3) email: program.intake@usda.gov.
- *only use this address if you are filing a complaint of discrimination

Iowa Non-Discrimination Statement: "It is the policy of this CNP provider not to discriminate on the basis of race, creed, color, sex, sexual orientation, gender identity, national origin, disability, age, or religion in its programs, activities, or employment practices as required by the Iowa Code section 216.6, 216.7, and 216.9. If you have questions or grievances related to compliance with this policy by this CNP Provider, please contact the Iowa Civil Rights Commission, Grimes State Office building, 400 E. 14th St. Des Moines, IA 50319-1004; phone number 515-281-4121, 800-457-4416; website: <https://icrc.iowa.gov/>."

This institution is an equal opportunity provider.

Translated applications are available at: <http://www.fns.usda.gov/school-meals/translated-applications>

Waiver Information

2020-2021 Iowa Application for Free and Reduced Price School Meals/Optional Supplemental Worksheet

Additional Children in Your Household (not listed on page 1)

Child's First Name	MI	Child's Last Name	Student?		Child's School	Grade	Foster Child		Homeless, Migrant, Runaway	
			Yes	No						
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Check all that apply

Any income earned by the above listed children should be included under Step 3 A on the first page of the application.

Additional Adults in Your Household (Not listed on page 1)

Name of Adult Household Members (First and Last)	Earnings from Work	How often?					Public Assistance/ Child Support /Alimony	How often?				Pensions/Retirement/ All Other Income	How often?			
		Weekly	Bi-Weekly	2x Month	Monthly	Annually		Weekly	Bi-Weekly	2x Month	Monthly		Weekly	Bi-Weekly	2x Month	Monthly
<input type="text"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Self-Employment Income Calculations

This guidance will assist you in calculating the amount to report if you engage in farming, are self-employed or have income from other sources.

Self-employed persons may use income tax records for the preceding calendar year as a base to project the current year's net income, unless the current monthly income provides a more accurate measure. Report income derived from the business venture less operating costs incurred in the generation of that income. Deductions for personal expenses such as interest on home payments, medical expenses, and other similar non-business deductions are not allowed in reducing gross business income. Additional income from other kinds of employment must be treated as separate and apart from the income generated or lost from your business venture. For example, if you operated a business at a net loss, but held additional employment for which a salary was received, the income for purposes of applying for reduced price or free meals would be the income from the salary only. The loss from the business cannot be deducted from a positive income earned in other employment. For purposes of this application, it is not possible to report a negative income from any business venture. The least income possible is zero (no income). The necessary information for arriving at allowable income from private business operation may be taken from your most recent U.S. Individual Income Tax Return - Form 1040 or 1040-SR and Schedule 1. Add together the amounts reported on the following lines:

Capital Gain or (Loss) Form 1040 or 1040-SR, LINE 6	\$ _____
Business Income or (Loss) Schedule 1 Part 1, LINE 3	\$ _____
Other Gains or (Losses) Schedule 1 Part 1, LINE 4	\$ _____
Rental real estate, royalties, partnerships, S corporations, trusts, etc. Schedule 1 Part 1, LINE 5	\$ _____
Farm Income or (Loss) Schedule 1 Part 1, LINE 6	\$ _____
TOTAL	\$ _____ Gross Annual Income Before Any Deductions.

Computed Monthly Income \$ _____ (Gross Annual Income ÷ 12 = Computed Monthly Income.)

The computed monthly income should be reported in Step 3 on the Application for Free and Reduced Price School Meals under All Other Income.

WAIVER STATEMENT

If your child(ren) qualifies for free or reduced price meals, you may also be eligible for other benefits. If you sign this waiver, your child(ren) will be considered for a full or partial waiver of school fees. I understand that I will be releasing information that will show that I applied for free and reduced price school meals for my child(ren). I give up my rights to confidentiality for waiver of school fees ONLY. I certify that I am the parent/guardian of the child(ren) for whom application is being made. **YOU DO NOT HAVE TO COMPLETE THIS WAIVER TO GET FREE OR REDUCED PRICE SCHOOL MEALS.**

Signature of Parent/guardian _____ Date _____



Welcome Back!

August 2020

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6	7	8
9	10 Fall Sports Practice Begins	11	12	13	14	15 Varsity VB @ Atlantic HS
16	17	18	19 First Day of School	20	21	22
23	24	25 Varsity XC @ Shenandoah	26 2:00 Dismissal	27	28 Varsity Football vs Clarinda HOME	29 Varsity VB @ Harlan HS
30	31 JV Football HOME					

September 2020



Go Cardinals!



Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 2:00 Dismissal	3 5:00 JV VB @ TC	4 4:15 JV FB @ Glenwood 7:00 Varsity FB @ Glenwood	5 9:00 Varsity VB @ Atlantic HS
6	7 Labor Day	8 5:00 Girls XC @ TRA (HOME) 5:45 Boys XC @ TRA (HOME) 6:30 JH XC G/B @ TRA (HOME)	9 2:00 Dismissal	10 4:15 JH VB @ AHSTW 6:00 9/10 VB @ AHSTW 6:00 JV @ AHSTW 7:30 Varsity VB @ AHSTW	11 7:00 Varsity FB @ East Sac County HS	12 SWICDA Pre All-State Workshop 9:00 Varsity XC @ IWCC
13	14 5:00 9/10 VB HOME 5:00 JV VB HOME 6:00 JV FB HOME	15 4:15 JH FB HOME; 4:15 JH VB @ Underwood; 5:00 XC @ Avoca; 6:00 9/10 VB @ Underwood; 6:00 JV VB @ Underwood 7:30 V VB @ Underwood	16 2:00 Dismissal	17 4:15 JH VB HOME 6:00 9/10 VB HOME 6:00 JV VB HOME 7:30 V VB HOME	18 Homecoming 7:00 Varsity FB HOME vs Underwood	19 State Debate 8:30 Varsity VB @ Red Oak 9:00 9/10 VB @ TJ
20	21 4:30 9/10 VB @ Atlantic 4:30 JV VB @ Atlantic 6:00 JV Football @ Riverside	22 4:15 JH FB @ Underwood 4:15 JH VB @ IKM-Manning 6:00 9/10VB @ IKM-Manning 6:00 JV VB @ IKM-Manning 7:30 V VB @ IKM-Manning	23 2:00 Dismissal	24 4:15 JH VB HOME 4:30 XC @MVAOCO 6:00 9/10 VB HOME 6:00 JV VB HOME 7:30 V VB HOME	25 7:00 Varsity FB HOME --Senior Night	26 9:00 JV VB @ TJ 9:30 JH XC @ Harlan 9:30 Varsity XC @ Harlan
27	28 6:00 JV FB HOME	29 4:15 JH FB HOME; 4:15 JH VB @ Audubon 6:00 9/10 VB @ Audubon; 6:00 JV VB @ Audubon 7:30 V VB @ Audubon	30 2:00 Dismissal			



Trey nor CSD
PO Box 369
Trey nor, IA
51575

Phone: 712-487-3414
Fax: 712-487-3332

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POSTAL CUSTOMER

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Excellence is Achieved

It is the policy of the Treynor Community School District not to discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you have questions or a grievance related to this policy please contact the principals, who serve as the equity coordinators:

Jill Kay, Elementary Principal, 2 Elementary Drive, 712.487.3414, jkay@treynorcardinals.org

Jenny Berens, MS Principal, 102 E Main St, 712.487.3414, jberens@treynorcardinals.org

Jacob Hedger, HS Principal, 102 E Main St, 712.487.3414, jhedger@treynorcardinals.org

