

**Treynor Community School District
Board of Directors
Special Meeting
August 1, 2017**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Approval Bills, Financial Statements, and Minutes of Previous Meeting
4. Personnel: Review and Approve New Contracts
5. Administration of Oath for Office of Secretary-Treasurer of the Treynor Board of Education
6. Open Enrollment Requests
7. Authorization of Bank Account Signatures for the 2017-2018 Fiscal Year
8. Closed Session Per Iowa Code 21.5(1)(c): To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where the disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation
9. Possible Action on Grievance per Board Policy 402.5
10. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in special session on Tuesday, August 1, 2017, 5:30 p.m., in the MS/HS Library, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the special meeting to order at 5:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Funkhouser, Gutttau-Fox, Myers, and Schnepel. Fourteen visitors were also present at the meeting. It was noted Interim Superintendent Howell would be responsible for taking minutes of the meeting until the board secretary was approved.

Approval of Agenda

A motion was made by Schnepel, seconded by Funkhouser, to approve the agenda. Motion carried 5-0.

Approve Bills, Financial Statements, and Minutes of Previous Meeting

A motion was made by Funkhouser, seconded by Gutttau-Fox, to approve the following:

- 1) Bills in the amounts of:

General Fund \$128,436.42;

- 2) Minutes of the July 10, 2017 regular meeting.

Funkhouser stated he had audited the bills, found them in order, and recommended payment. Financial statements will be presented at the next regular board meeting. Motion carried 5-0.

Personnel: Review and Approve New Contracts

Interim Superintendent Howell presented and recommended the following new personnel contracts:

- 1) Cindy VanFosson – Business Manager/Board Secretary.

A motion was made by Funkhouser, seconded by Gutttau-Fox, to approve the contract with Cindy VanFosson as Business Manager/Board Secretary beginning August 1, 2017. Motion carried 5-0.

Administration of Oath for Office of Secretary-Treasurer of the Treynor Board of Education

President Graber administered the oath of office to newly approved Board Secretary-Treasurer VanFosson. Secretary VanFosson assumed responsibility for taking minutes of the remainder of the meeting.

Open Enrollment Requests

A motion was made by Schnepel, seconded by Myers, to approve nine open enrollment applications: 1 kindergarten, 1 first grade, 2 third grade, 2 fourth grade, 1 eighth grade, 1 ninth grade, and 1 eleventh grade. Motion carried 5-0.

Authorization of Bank Account Signatures for the 2017-2018 Fiscal Year

A motion was made by Schnepel, seconded by Gutttau-Fox, to approve adding Cindy VanFosson to the school district bank accounts, along with Interim Superintendent Howell, Board President Graber, and Vice President Funkhouser, for the 2017-2018 fiscal year.

Closed Session

A motion was made by Gutttau-Fox, seconded by Funkhouser, to enter closed session per Iowa Code 21.5(1)(c): To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where the disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. A roll call vote was taken: Schnepel- Aye; Myers- Aye; Funkhouser-Aye; Gutttau-Fox-Aye; and Graber-Aye. The motion passed on a unanimous vote and the Board entered closed session at 5:39 p.m.

A motion was made by Funkhouser, seconded by Schnepel, to return to open session. A roll call vote was taken: Schnepel- Aye; Myers- Aye; Funkhouser-Aye; Gutttau-Fox-Aye; and Graber-Aye. The motion passed on a unanimous vote and the board returned to open session at 6:58 p.m.

Possible Action on Grievance per Board Policy 402.5

President Graber read a statement from the Board: "The Board has decided to review the information collected in steps 1, 2, and 3 and issue a response to the complainant without holding a hearing. The decision of the Board of Education is final and will be communicated to the complainant by the Board President or the District's legal counsel. The previously tabled item regarding the coaching position will be on the agenda at our next regular scheduled meeting on August 14th per board policy."

Adjournment

A motion was made by Schnepel, seconded by Gutttau-Fox, to adjourn the meeting at 7:01 p.m. Motion carried 5-0.



Amy Graber, Board President



Cindy L. VanFosson, Board Secretary