

**Treynor Community School District  
Board of Directors  
Regular Meeting  
August 14, 2017**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Approve Minutes of Previous Meeting, Bills, and Financial Statements
4. Recognition of Visitors and Open Forum  
(Public comment is limited to items on any current or upcoming published board agenda)
5. Personnel: Review and Approve New Contracts
6. Open Enrollment Requests
7. First Reading of Board Policies – 100 Series
8. Principals' Reports
9. Superintendent's Report
10. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, August 14, 2017, 6:30 p.m., in the MS/HS Library, 102 E. Main St., Treynor, IA 51575.

**Call to Order & Roll Call**

Vice President Funkhouser called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: Vice President Funkhouser, Myers, Schnepel, and Gutttau-Fox via telephone. President Graber was absent.

**Approval of Agenda**

A motion was made by Schnepel, seconded by Myers, to approve the agenda. Motion carried 4-0.

**Approve Bills, Financial Statements, and Minutes of Previous Meeting**

A motion was made by Gutttau-Fox, seconded by Myers, to approve the following:

1) Bills in the amounts of:

General Fund	\$127,796.59
Management Fund	\$127,300.00
PPEL Fund	\$137,903.42
Activity Fund	\$3,001.42
Nutrition Fund	\$3,134.18

2) Minutes of the August 1, 2017 special meeting

Motion carried 4-0.

**Recognition of Visitors and Open Forum**

Vice President Funkhouser welcomed all visitors to the meeting. No visitors chose to address the board.

**Personnel: Review and Approve New Contracts**

Interim Superintendent Howell presented and recommended the following new personnel contracts:

1) Joe Chapman – Head high school girls’ basketball coach

There was no approval of the interim superintendent’s recommendation for this position for lack of a motion to support. The interim superintendent will post the opening after meeting with the athletic director and proceed with the hiring process.

2) Jeff Koenck – Mentor teacher

A motion was made by Funkhouser, seconded by Schnepel, to approve the contract with Jeff Koenck as mentor teacher for the 2017-2018 school year. Motion carried 4-0.

3) Byron Klockner and Larry Olsen – Bus driver

A motion was made by Schnepel, seconded by Gutttau-Fox, to approve the contracts with Byron Klockner and Larry Olsen as bus drivers for the 2017-2018 school year. Motion carried 4-0.

### **Open Enrollment Requests**

A motion was made by Myers, seconded by Schnepel, to approve four open enrollment applications: 1 kindergarten, 1 fourth grade, 1 sixth grade, and 1 ninth grade. Motion carried 4-0.

### **First Reading of Board Policies – 100 Series**

Interim Superintendent Howell reviewed all changes she recommended in the 100 Series of the Board Policies, including all necessary changes recommended by Iowa Association of School Boards to comply with state and federal legislation. Principal Berens asked to have Policy 104 Anti-Bullying/Anti-Harassment updated to include wording discussed by administrators. Interim Superintendent Howell stated she would study the suggested addition and make any corrections before the second reading at the next regular meeting.

### **Principal’s Reports**

Jenny Berens, Middle School Principal, reported:

1. New teacher orientation is scheduled for Thursday, August 17<sup>th</sup>.
2. All teachers will report Friday, August 18<sup>th</sup>.
3. Sixth grade orientation for students and parents will be Tuesday, August 22<sup>nd</sup> at 6:00 pm.
4. Changes to the middle handbook this year are: A) Students will not be allowed to carry book bags, purses, or any other type of bag during school hours. These items will need to be left in student lockers during the school day; and B) All items not deemed as essential for the learning environment should be kept at home or in lockers. Examples may include fidget spinners, Pokémon cards, and playing cards.
5. During conference administrative planning it was decided vocational teachers, or teachers such as music, art, and Spanish, will have electronic meetings during regular professional development times. This will allow those teachers the opportunity to communicate and collaborate with others in their curricular area.

Jill Kay, Elementary School Principal, reported:

1. The elementary handbook was updated with items approved by the board and the addition of a paragraph on 504 Plans.
2. The custodians have worked hard all summer preparing for students on the 23<sup>rd</sup>. The building looks great.

Gary McNeal, High School Principal, reported:

1. Registration August 1<sup>st</sup> was well attended. The secretarial staff, along with Shelly Bailey, did a great job organizing the event.
2. Cross country, volleyball, and football began practices Monday, August 7<sup>th</sup>. The first cross country meet is August 22<sup>nd</sup> at Shenandoah. The first volleyball tournament is Saturday, August 26<sup>th</sup> at Harlan and the first home football game is Friday, August 25<sup>th</sup> vs. Underwood.
3. The following addition was made to the high school handbook: Sportsmanship at Events – All students and community members are strongly urged to participate in or attend school activities. Good sportsmanship dictates that visiting teams be treated as guests. Students and community members that do not behave in a manner that is considered to be appropriate by game or school officials will be asked to leave the event, regardless if the event is at home or away. A student or community member may be banned from attending any activity if in the opinion of school officials, their action warrants such a response.

### **Superintendent’s Report**

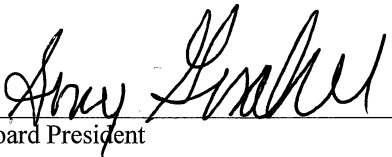
Interim Superintendent Howell reported:

1. July and August have been spent meeting staff and reviewing current policies and practices of the district. This important part of the entry plan provides opportunities to perform a “current reality” audit.

2. The final board candidates for the September 12<sup>th</sup> school board election include Lisa Chambers, Greg Goos, Mickey Stogdill, and Brandon Vorthmann.
3. Board policies include nine sections. We will be reviewing one section at each board meeting until we have reviewed the entire policy book this year.
4. Cindy VanFosson and I met with both property insurance and employee benefit insurance agents to gain an understanding of our policies and hear updates for the coming year.
5. A draft of hiring procedures for the Treynor Community School District has been sent to the administrators and board members. Feedback and revisions will be forthcoming.
6. District auditors were onsite the week of August 7<sup>th</sup>. They worked with the new business manager to review and begin finalization of the FY'17 books.
7. Thank you to Campbell Insurance, BCDM Architects, and Floors, Inc. for sponsoring the back-to-school breakfast for the teachers.
8. We will be posting the girls' basketball position.
9. The next regular meeting is Monday, September 11, 2017, at 6:30 p.m.

#### **Adjournment**

A motion was made by Funkhouser, seconded by Schnepel, to adjourn the meeting at 7:11 p.m. Motion carried 4-0.

  
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Board President

  
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Board Secretary