

**Treynor Community School District**  
**Board of Directors**  
**Regular Meeting**  
**February 14, 2022**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meeting(s), Bills, Financial Statements, and Open Enrollment Requests
5. Reports and Communication Items
  - A. Curriculum & Instruction: Classroom Technology
  - B. Technology Director: Technology Needs for 2022-2023
  - C. Elementary Principal
  - D. Middle School Principal
  - E. High School Principal
6. Discussion/Information/Review Items
  - A. Board Policy Review-First Reading of 504.1 – 504.9
  - B. 2021 Audit Report
  - C. Support Staff Pay Scale Review
  - D. Calendar Draft for 2022-2023
  - E. SIAC Meeting Update
  - F. Para Educator/Teacher Apprenticeship Grant
  - G. Civil Rights Data Collection for 2020-2021
  - H. Radon Testing for High School Building
  - I. Return-to-Learn Plan Required Review
  - J. Soccer Goal Replacement/Storm Damage
  - K. School Leader Update
7. Action Items
  - A. Drivers Education Student Fee
  - B. Clear Touch Technology/Middle School
  - C. BCDM Architect Tax Deduction Request
  - D. Health Insurance Renewal for 2022-2023
  - E. Facility Projects for Summer 2022
8. Personnel
  - A. Resignations
  - B. Employment
  - C. Vacancy Update
9. Superintendent's Report
  - A. Facilities & Grounds
  - B. Miscellaneous Information and Updates
  - C. Next Board Meeting(s)
10. Adjourn

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, February 14, 2022, 6:30 p.m., in the HS/MS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

### **Call to Order & Roll Call**

President Vorthmann called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members answered roll call: President Vorthmann, Vice President Stogdill, Mr. Christensen, and Mr. Winchell. Student Representative Beth Boese was also at the meeting. Director Dreyer was absent.

### **Amend and/or Approve Agenda**

A motion was made by Stogdill, seconded by Winchell, to approve the agenda. Motion carried 4-0.

### **Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)**

No visitors chose to address the board during recognition of visitors and open form.

### **Consent Agenda**

A motion was made by Christensen, seconded by Stogdill, to approve the following:

- 1) Minutes of the January 5, 2022 special meeting;
- 2) Minutes of the January 10, 2022 regular meeting;
- 3) Bills in the amounts of:

General Fund	\$311,517.17
SAVE Fund	\$27,286.77
Debt Service Fund	\$300.00
Activity Fund	\$6,012.22
Nutrition Fund	\$21,717.86

- 4) January 31, 2022 Financial Statements;
- 5) Open Enrollment Requests.

Motion carried 4-0.

### **Reports and Communication Items**

Curriculum & Instruction: Classroom Technology

Ms. Schuler, Spanish instructor, was at the meeting to demonstrate Pear Deck, a technology available from Google Slides, designed to engage students in the classroom during instruction. Iowa AEAs pay the licensing fees for the program, allowing all Iowa public schools to access it at no cost to them.

Technology Director: Technology Needs for 2022-2023

Mrs. Bailey, IT Director, reviewed a preliminary list of technology needs for the 2022-2023 school year. One item discussed, Clear Touch interactive screens for the middle school, have a March 1 order deadline and will be considered later in the meeting. Other items on the list will be considered at a future meeting.

Ms. Kay, Elementary Principal, reported: 1) Elementary math teachers attended an Illustrative Math workshop at Tri Center on January 17<sup>th</sup>, while all other district teachers were attending the Western Iowa Conference professional development day at Riverside. 2) Winter FAST testing (Formative Assessment System for Teachers) is complete and board members were provided a comparison of the winter test to the fall test scores. 3) Student activities during the past month included the 2<sup>nd</sup> grade field trip to Children's Museum, 4<sup>th</sup> grade Invention Convention, Valentine parties, 1<sup>st</sup> grade to Rose Theater, and several fun activities to celebrate the 100<sup>th</sup> day of school.

Mrs. Berens, Middle School Principal, reported: 1) a reminder that this is the first year the middle school has used FAST testing. Middle school teachers will use professional development time this Wednesday to analyze the fall and winter scores and compare data. 2) Various TAG projects are occurring currently, including programming using Lego EV3 kits, photography, computer programming, quiz bowl, and MathCounts Competition.

Mr. Hedger, High School Principal, reported: 1) The lockdown drill held on January 18<sup>th</sup> went smooth, for a first time drill. 2) We've received the scores from the PreACT test and analyzed the data to make adjustments to instruction. 3) Social Studies teachers are piloting new curriculum to put into classrooms starting with the 2022-2023 school year. 4) With Mr. Schuler retiring at the end of this year, we are fortunate to be considering, later in the meeting, the hiring of a new Industrial Technology teacher for 2022-2023.

### **Discussion/Information/Review Items**

#### **Board Policy Review – First Reading of 504.1 thru 504.9**

The Board of Directors reviews all policies at least once every five years. The review of Section 500, Students, will occur over the course of several board meetings. There are no recommended changes in this group of board policies.

### **2021 Audit Report**

Board secretary VanFosson presented the final FY'21 audit, highlighting such items as a comparison of revenues and expenditures for the past 10 years and a statement of Economic Factors Bearing on the District's Future. The audit of the financial records of the district as of June 30, 2021, was completed and statements prepared for filing with the State and the federal clearinghouse by Schroer & Associates of Council Bluffs. A copy of the audit report is available for review in the office of the Auditor of the State and the district secretary's office.

### **Support Staff Pay Scale Review**

The Board of Directors reviewed and increased all support staff salaries in December due to limited applicants for open positions and to compensate current support staff for increased workload. Custodians, cooks, and bus drivers received a pay increase in December. Secretaries and para-educators will receive a \$0.50 per hour pay increase beginning with their February 18<sup>th</sup> paycheck. The Board of Directors will review support staff salaries later this spring to determine appropriate salaries for the 2022-2023 school year.

### **Calendar Draft for 2022-2023**

Board members were provided with a draft of the 2022-2023 school calendar and asked to review it and convey to Superintendent Hopkins any changes they would like to see. The District Leadership Team (teachers and administrators) will be reviewing the calendar this week. The Board will approve the final calendar for 2022-2023 at an upcoming meeting.

### **SIAC Meeting Update**

Superintendent Hopkins reported on the SIAC (School Improvement Advisory Committee) meeting held on January 26<sup>th</sup>. Committee members spent time learning about and studying Treynor's school performance profiles for each of the school buildings and the district as a whole. The Iowa School Performance Profiles is an online tool showing how public schools performed on required measures. The website was developed to meet both federal and state requirements for publishing online school report cards. Director Christensen, who represents the Board of Directors on the SIAC committee, stated the meetings always have good conversation and this time the discussion lasted longer than scheduled. The big question the Committee discussed was "how did COVID affect student performance?"

### **Para Educator/Teacher Apprenticeship Grant**

Superintendent Hopkins informed board members about a new program announced by Governor Reynolds. It is a first-in-the-nation Teacher and Paraeducator Registered Apprenticeship Grant Program. The grant program will provide opportunities for current high school students to earn a paraeducator certificate and associates degree and paraeducators to earn their bachelor's degree all while learning and working in the classroom. The Iowa Department of Education and Iowa Workforce Development Agency will use \$9M in American Rescue Plan Act (ARPA) Elementary and Secondary School Education Relief (ESSER III) funds to create the model program.

### **Civil Rights Data Collection for 2020-2021**

The Civil Rights Data Collection is a biennial (i.e., every other school year) survey of public schools required by the Office of Civil Rights since 1968. The CRDC collects data on leading civil rights indicators related to access and barriers to educational opportunity from preschool through 12<sup>th</sup> grade. It is a mandatory data collection, authorized under statutes and regulations such as Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973. Treynor district administrators have been completing the survey, which is to be completed by February 28, 2022.

### **Radon Testing for High School Building**

After testing for radon at the elementary building in 2020 and the middle school building in 2021, the high school building will be tested as soon as the radon kits arrive. Energy Association of Iowa Schools, the vendor that provides service analyzing the tests, states supply chain issues have impacted the receipt of the kits. Kedryn Graham, elementary custodian, has received training in coordinating the testing for the school district. He will place the kits in the appropriate areas and submit them to the vendor for analyzing.

### **Return-to-Learn Plan Required Review**

The American Rescue Plan (ARP) of 2021 authorized a third round of emergency coronavirus relief to schools across the country with ESSER III funding (Elementary and Secondary School Emergency Relief). The Treynor Community School's ESSER III allocation is \$202,069. At least 20% of the allocation (\$40,414) must be used for academic learning needs. The Board of Education, administration team, labor management team, and the School Improvement Advisory Committee (SIAC) reviewed the allowable uses for the funds. Through discussion and feedback, it was determined that the funds will be used for the following: 1) purchasing supplies to sanitize and clean the school facilities; 2) improving

facilities and indoor air quality to reduce the risk of virus transmission and exposure; 3) providing educational technology such as hardware and software; 4) providing mental health services and supports; and 5) addressing learning needs by using accelerated learning interventions. One of the requirements of the ESSER funding is the review of the District's Return-To-Learn Plan, which was first approved prior to the 2020-2021 school year. The Return-To-Learn Plan can be found on the district website home page. The approved ESSER Plan can be found on the district's website in the drop-down menu under "District."

#### **Soccer Goal Replacement/Storm Damage**

District soccer goals were damaged during the December 15<sup>th</sup> windstorm, being pulled from the goal posts. In addition, there was minor roof damage to the concession stand, minor damage to the ticket-taking booth, and minor damage to the chain-link fence. Mr. Navara is working with the insurance company to replace or repair the damage. New soccer goals have been ordered, received, and will be installed before soccer season.

#### **School Leader Update**

The School Leader Update is a quarterly newsletter published by the Iowa Department of Education that includes a variety of timely topics, issues, and deadlines. Board members received a link to the Winter 2022 newsletter.

#### **Action Items**

##### **Drivers Education Student Fee**

A motion was made by Winchell, seconded by Stogdill, to approve an increase in the driver education student fee from \$275 to \$300 for spring/summer 2022. The fee is used to cover the instructor's salary, fuel, vehicle maintenance, and any supplies needed in the classroom. The motion was approved on a 4-0 vote of the board.

##### **Clear Touch Technology/Middle School**

A motion was made by Stogdill, seconded by Christensen, to approve the purchase of 12 Clear Touch tv screens and carts at a total cost of \$26,400. Earlier in the meeting Mrs. Bailey explained the need to approve the purchase at this time due to a March 1<sup>st</sup> deadline for group purchase rate. These are 65-inch panels that will be placed in middle school classrooms. With this purchase all high school and middle school classrooms will have switched from multimedia projectors to the touch panel. Motion carried 4-0.

##### **BCDM Architect Tax Deduction Request**

Under Chapter 179(D) of the federal tax code, tax exempt entities, such as Treynor Community School District, are eligible to assign potential tax deductions to vendors who worked on qualifying projects. The district's architect for the facility project, BCDM Architects, has asked the district to assist them in completing the necessary paperwork to apply for the tax deduction as creators of the technical specifications for the installation of energy efficient systems. Following discussion, a motion was made by Christensen, seconded by Stogdill, to approve the request from BCDM for Treynor School's assistance with a Section 179(D) energy efficient commercial buildings deduction allocation form. Motion carried 4-0.

##### **Health Insurance Renewal for 2022-2023**

Discussions with the district's health insurance broker have resulted in a renewal offer from United Healthcare of 0% increase for the district-sponsored group healthcare for 2022-2023. One change in the policy is moving the annual renewal date from September 1<sup>st</sup> to July 1<sup>st</sup>. The open enrollment period for current employees will be held in May each year. This issue had been discussed during the most recent Labor Management meeting, with Stogdill and Winchell, representatives from the Board, attending. Following a short discussion, a motion was made by Winchell, seconded by Stogdill, to approve the health insurance renewal with United Healthcare, with a new start date of July 1, 2022. The new plan will be effective from July 1, 2022 to June 30, 2023. Motion carried 4-0.

##### **Facility Projects for Summer 2022**

Superintendent Hopkins brought 4 summer projects to board members for consideration.

- 1) Elementary Roof: wall panels around the HVAC units and pod roof edge. Price quote from Elevate Roofing is \$40,392.
- 2) East Gym Floor: stripping and sanding, repaint all game lines and two coats of sealer. Price quote from Egan Supply is \$18,442.60.
- 3) East Gym Painting and Elementary Painting: Price quotes from Larsen Painting is \$12,150 for the east gym and \$5,400 for the east hallways at the elementary building. Total = \$17,550.
- 4) Old Art Room Carpet: This room (Room 106) was used as the art room prior to the new addition project, when art was moved to a new classroom. Room 106 is now used by Mrs. Beck for 7<sup>th</sup> and 8<sup>th</sup> reading. Price quote from Floors, Inc. for the classroom and a small library room attached is \$9,339.

Following discussion, a motion was made by Stogdill, seconded by Christensen, to approve the facility projects for summer 2022 at a total cost of \$85,723.60. Motion carried 4-0.

### **Personnel**

#### **Resignations**

A motion was made by Christensen, seconded by Winchell, to approve the resignation of: 1) Kendall King as assistant high school volleyball coach; 2) Sarah Duysen as assistant softball coach; and 3) Jason McIntosh as junior high boys' basketball coach. These positions will be added to the vacancy update. Motion carried 4-0.

#### **Employment**

A motion was made by Stogdill, seconded by Christensen, to approve employment for: 1) Ryan Messerschmidt as industrial arts teacher for the 2022-2023 school year; 2) Lyle Nichols as assistant high school track coach for spring 2022; 3) Deb Zimmerman as food service/cook; 4) Ardith Wellman as food service/cook; and 5) Shirley Fonda as paraeducator. Motion carried 4-0.

#### **Vacancy Update**

The following positions are currently listed as open: math instructional support paraeducator/interventionist, paraeducator, cooks/food service, car/van driver, part-time custodian, assistant baseball, assistant softball, head high school volleyball, assistant high school volleyball, and junior high boys' basketball.

### **Superintendent's Report**

#### **Facilities and Grounds Updates**

Superintendent Hopkins provided an updated list of items ongoing, in progress, and completed recently. The shot clocks that will be required for 2022-2023 varsity basketball season have been received and installed. Two quotes for possible future projects were presented to board members: 1) remodel of middle school commons restrooms, estimate is \$55,000 - \$60,000; 2) carpet replacement in both pods in the elementary building, estimate is \$65,000 - \$70,000.

#### **Miscellaneous Information and Updates**

No miscellaneous information or updates to report at this time.

#### **Next Meeting(s)**

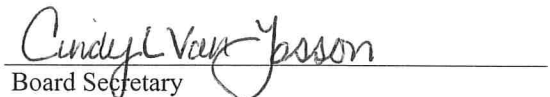
A list of regular board meetings for the 2021-2022 fiscal year can be found on the district web site on the Board of Education link. The next regular meeting of the Board of Directors is Monday, March 14, 2022. President Vorthmann stated he would be attending the Treynor Optimist meeting on Saturday, February 26<sup>th</sup> as a guest to report school happenings and invited the other board members to join him. No board business will be discussed at the Optimist meeting.

#### **Adjourn**

A motion was made by Winchell, seconded by Stogdill, to adjourn the meeting at 8:36 p.m. Motion carried 4-0.

Approved on March 14, 2022

  
Board President

  
Board Secretary