

Treynor Community School District
Regular Meeting of the Board of Directors
January 14, 2019

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Consent Agenda: Approve Minutes of Previous Meetings, Bills, Financial Statements, Open Enrollment Requests, Personnel-Contracts
5. It's All about the Learning – Modern Issues/Social Studies (Jeff Koenck)
6. Financial Tip
7. At Risk/Dropout Prevention Request and Resolution
8. Facilities: Financials and Architectural
9. Turf Bids
10. Preventive Maintenance Plan
11. Guidelines for Spending
12. Calendar – A Beginning Discussion
13. Superintendent Search
14. Principals' Updates
15. Superintendent's Update
16. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, January 14, 2019, 6:30 p.m., in the Board Room, located in the High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Vorthmann, and Mickey Stogdill. Sally Myers was absent. Heidi Gutttau-Fox was absent, but arrived later in the meeting. Student representatives Kyle Christensen and Alora Nowlin were present.

Amend and/or Approve Agenda

A motion was made by Vorthmann, seconded by Stogdill, to approve the agenda. Motion carried 3-0.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

President Graber welcomed all visitors to the meeting. No visitors chose to address the board during open forum.

Consent Agenda

A motion was made by Stogdill, seconded by Vorthmann, to approve the following:

1) Minutes of the December 10, 2018 regular meeting,

2) Bills in the amounts of:

General Fund \$96,240.97

Capital Projects Fund \$76,857.51

SAVE Fund \$4,725.27

PPEL Fund	\$4,213.25
Activity Fund	\$10,137.33
Nutrition Fund	\$18,453.39

3) December 31, 2018 Financial Statements,

4) Resignation of Richard Smith as custodian at Treynor Elementary School, effective January 21, 2019,

5) Contract of employment for Meagan Comer as cook.

Motion carried 3-0.

It's All about the Learning

Jeff Koenck, high school social sciences instructor, spoke to the board about his Modern Issues class. He reviewed a few topics discussed in the classroom this school year and highlighted two service projects students enjoyed during the first semester. They assisted Mrs. Lajko's 3rd grade class in collecting socks for the Open Door Mission. They produced a video to aid in communicating the project and the two groups eclipsed the goal of 5,000 socks. The class then collected donations to fill Christmas stockings for the children at Lydia House and men at Open Door Mission, of whom 30% are veterans. Some students worked on marketing, others created presentations and a video, and some wrote articles and were interviewed by KMA Radio. The class set a goal of 200 stockings and reached the goal, with the stockings delivered on Christmas Eve.

Heidi Gutttau-Fox arrived at 6:42 p.m.

Financial Tip

Board secretary VanFosson presented a handout generated by the Iowa Association of School Boards (IASB) highlighting seven general fund key financial indicators. A main topic was salaries and benefits totals in comparison to overall general fund expenditures.

At Risk/Dropout Prevention Request and Resolution

Gutttau-Fox moved to approve the request to the School Budget Review Committee (SBRC) for modified Supplemental Amount and Supplemental Aid for the 2019-2020 Dropout Prevention Program in the amount of \$98,325, for expenditures necessary to implement the 2019-2020 at-risk and dropout prevention program plans as approved by the Treynor Community School Board of Education. Board member Vorthmann seconded the motion. The roll was called and the vote was: Vorthmann-Aye, Graber-Aye, Gutttau-Fox-Aye, and Stogdill-Aye. The President declared the Resolution adopted. The plan includes reading and math interventions, at-risk counseling, and the endeavor program for potential dropouts at the high school level.

Facilities: Financials and Architectural

The next meeting with architects from BCDM is Tuesday, January 15, 2019. Items for discussion are the transportation facility, the performing arts center, high school classrooms/office area, weight room, locker room, and wrestling area. A timeline for completion of blue prints, bidding, and initial construction will also be considered.

Travis Squires of Piper Jaffray provided, via email, a draft timeline for the sale of the remaining bonds. Of the \$11,500,000 approved by the voters, \$9,840,000 was sold on November 29, 2018. Following discussion, board members authorized Superintendent Howell to reply to Mr. Squires their choice of dates for the sale of the remaining \$1,660,000 bonds.

A motion was made by Vorthmann, seconded by Gutttau-Fox, to approve the contract with Ahlers & Cooney, P.C. for bond counsel and disclosure counsel services with respect to the issuance of General Obligation School Bonds, Series 2019. A roll call vote was taken: Stogdill-Aye, Gutttau-Fox-Aye, Graber-Aye, and Vorthmann-Aye. The motion was approved on a 4-0 vote.

Turf Bids

A motion was made by Stogdill, seconded by Gutttau-Fox, to approve the \$6,039 turf management bid from Loess Hills Landscaping for 2019 and accept an additional year (2020) at the same price for a total of \$12,078. The bid includes all grass areas including the school buildings, old football field, baseball field, softball field, practice fields, and grass areas within lower bowl of football stadium, within red box. Bids received included:

A & A Lawn and Landscaping: \$6,590.00;

Loess Hills Landscaping: \$6,039.00; and

Tru Green: \$8,157.00.

Following discussion of the three bids and option of the 2-year contract, the motion was approved on a 4-0 vote.

Preventative Maintenance Plan

Superintendent Howell shared a draft Request for Proposal (RFP) for Preventive Maintenance Services for HVAC systems. Following review of the draft and discussion on length of possible contract, board members authorized Superintendent Howell to make the proposal available to all interested vendors with a due date of March 6, 2019.

Guidelines for Spending

A rough draft of annual purchasing processes was presented by Superintendent Howell. While the guidelines may be further fine-tuned, the intent is to provide structure in the purchasing of general supplies, instructional curriculum materials, technology, and capital equipment.

Calendar – Beginning Discussion

Superintendent Howell asked board members for preliminary input on the school calendar for 2019-2020. Principals and superintendents of the Western Iowa Conference met in December to explore ways to continue expanding common calendars, allowing WIC teachers to meet via Zoom during professional development. Four schools, including Treynor, had the same calendar this past year for early outs and the all-day professional learning in January. Discussion was also held on the possibility of late starts instead of early outs. A sample schedule of professional development using the late start option was shared. Board members voiced support for a weekly late start option to provide time for teacher professional development. They also suggested building 4 days into the calendar for weather and/or state events.

Superintendent Search

Discussion centered on interview teams for the formal interviews of finalists for superintendent. Categories of individuals participating are being considered: teachers from each level, administrators, representatives from support staff, community members, students, parents, booster club representatives. Trent Grundmeyer, Grundmeyer Leader Search, will be in the district for a closed session meeting on January 24, 2019, to assist the board in determining a short list (6-8 individuals) of candidates for digital interviews. Digital interviews will be completed during closed session on January 30, 2019. February 13, 2019 has been selected as the date of formal interviews with the finalists. A closed session meeting will be held, followed by an open session to review the formal interviews and determine the new superintendent.

Principals' Updates

Mr. McNeal, High School Principal, reported:

- 1) The number of high school students with at least 10 absences at the end of the 2nd nine weeks has increased by four students compared with last year.
- 2) The number of students with 5 or more tardies at the end of the 2nd nine weeks has decreased from 5 to 3 when compared to the same period last year.
- 3) Students who fully completed the "On to College" ACT Test Prep increased their scores by an average of: Composite +7, English +9, Math +5.5, Reading +10, and Science +4.5.
- 4) Students who completed about half of the "On to College" ACT Test Prep increased their scores by an average of: Composite +2, English +2, Math +4, Reading +2, and Science +2.
- 5) We had two juniors perform very well on the PSAT. One of the students had a score of 1430 (99th percentile) and the other 1380 (98th percentile). A perfect score is 1520.

Mrs. Berens, Middle School Principal, reported:

- 1) iReady test scores in Math and Reading show student achievement increases in all grade levels at the middle school when comparing the winter scores to the fall scores.
- 2) In addition to curricular assessments, the middle school staff reviews student surveys of safety, student engagement, and the overall learning environment within the school. This important information serves as a foundation on which to build an action plan for improving the learning environment for all our students. This is just as important as test scores.

Student representatives Christensen and Nowlin left the meeting at 8:07 p.m.

Superintendent Update

Interim Superintendent Howell provided an update, highlighting:

- 1) The state nutrition audit took place January 8th-10th. Overall the audit went smoothly with only 3 items needing follow-up: 1) appropriate amounts of food items taken at the salad bar, 2) Smart Snacks in the vending machine, and 3) we must spend 95% of the funds allocated.
- 2) Iowa Assessments move to Iowa Statewide Assessment of Student Progress (ISASP) this year. It will be an online test administered in April. Kara Huisman is taking the lead in preparation for the assessment, with Shelly Bailly handling the technology needs.

Coherence Discussion – Chapter 5

Board members reviewed Chapter 5 of *Coherence*, the book study they are completing. The chapter focused on accountability. Board members agreed that while external accountability is important, internal accountability is vital to improving educational programs for our students. A dashboard of Treynor successes on the school web site was suggested as a way to promote our district.

Adjournment

A motion was made by Stogdill, seconded by Guttau-Fox, to adjourn the meeting at 8:32 p.m. Motion carried 4-0.



Board President
VICE



Board Secretary