

Treynor Community School District
Regular Meeting of the Board of Directors
May 13, 2019

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Public Hearing – Amendment to FY '19 Certified Budget
5. Recognition of TCSD Retirees – Jolene Lammert
6. Recognition of School Board Members – May is Iowa School Board Recognition Month
7. Consent Agenda: Approve Minutes of Previous Meetings, Bills, Financial Statements, Open Enrollment Requests, Personnel-Contracts and Resignations
8. It's All about the Learning – Alora Nowlin
9. Graduation – Approval of the Class of 2019 Graduates
10. Vaping – Mike Mittan, Special Agent, Iowa Division of Narcotics Enforcement
11. Technology Update – Recommendations for Consideration
12. Amendment to FY '19 Certified Budget
13. Medicaid
14. 2019 Swim Lessons
15. Guidebook for Paraeducators
16. Curriculum
 - a. Approve K-5 Science Curriculum
 - b. Approve Procurement of Science Resources
 - c. Update on Phase I Math
17. Facilities Update
18. First Reading – Board Policy 704.2R1
19. Set Date for Public Hearing for the Plans, Specifications, and Form of Contract for the Middle/High School Addition and Improvements
20. Calendar
21. Principals' Updates
22. Entering Closed Session – Iowa Code 21.5(1)(a)
23. Leaving Closed Session – Iowa Code 21.5(1)(a)
24. Costing of Classified Employees' Salaries for 2019-2020
25. Superintendent's Update
26. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, May 13, 2019, 6:30 p.m., in the Board Room, located in the High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Vorthmann, Sally Myers, and Mickey Stogdill. Heidi Guttau-Fox was absent. Student representatives Alora Nowlin and Kyle Christensen were absent but arrived later in the meeting.

Amend and/or Approve Agenda

A motion was made by Stogdill, seconded by Vorthmann, to approve the agenda. Motion carried 4-0.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

President Graber welcomed all visitors to the meeting. The following spoke during the open forum: 1) Erin Coughlin, high school English teacher, read her letter of resignation; 2) Jaime Konz, elementary special education teacher, spoke in reference to the salaries of the teacher associates. She stated her job couldn't be done without the teacher associates who work with our students and she asked the board to please consider increasing their hourly pay for next year.

Public Hearing – Amendment to FY '19 Certified Budget

At 6:37 p.m. President Graber declared the start of the open hearing on the Amendment to the FY '19 Certified Budget. Hearing no verbal comments for or against and receiving no written comments for or against the Amendment to the FY '19 Certified Budget, President Graber closed the hearing at 6:38 p.m.

Recognition of TCSD Retirees

The board recognized retiring teacher Jolene Lammert, thanking her for sharing the love of learning with Treynor students the past 17 years.

Recognition of School Board Members

May is school board recognition month. Board members were presented with a certificate from the Iowa Association of School Boards (IASB) as Superintendent Howell thanked them for their time and commitment to the Treynor School District. President Graber presented each of her fellow board members with a box of Junior Mints for their enjoy-mint, thanking them for their achieve-mint, commit-mint, encourage-mint, invest-mint, and involve-mint.

Consent Agenda

A motion was made by Vorthmann, seconded by Myers, to approve the following:

- 1) Minutes of the April 8, 2019, regular meeting,
- 2) Minutes of the April 22, 2019, special meeting,
- 3) Bills in the amounts of:

General Fund	\$120,015.14
Capital Projects Fund	\$137,371.50
SAVE Fund	\$6,250.00
PPEL Fund	\$7,880.46
Activity Fund	\$9,213.56
Nutrition Fund	\$19,626.94
- 5) April 30, 2019 Financial Statements,
- 6) Open Enrollment requests-eleven open enrolled in, two open enrolled out,
- 7) Contract of employment for Tiffany Block as elementary teacher for 2019-2020,
- 8) Contracts of employment for all TLC (Teacher Leadership and Compensation) positions,
- 9) Resignation from Mary Bleth-Harris as TLC Instructional Coach, effective at the end of the contract year,
- 10) Resignation from Erin Coughlin as high school English teacher, effective at the end of the contract year,
- 11) Resignation from Jeff Koenck as high school social studies teacher (moving to TLC Instructional Coach),
- 12) Resignation from Stephanie Lajko as junior high volleyball coach,
- 13) Resignation from Jolene Lammert as kindergarten teacher, effective at the end of the contract year.

Motion carried 4-0.

It's All about the Learning

Alora Nowlin, senior and student representative to the Board of Education, spoke on her experience as a cadet teacher in Spanish II this school year.

Graduates

A motion was made by Myers, seconded by Vorthmann, to approve the Class of 2019 graduates. There are 61 graduates in the Class of 2019. Motion carried 4-0.

The list includes:

Erik Andersen	Regan Harter	Chloe Mass
Miranda Becker	Mykayla Hovey	Brennon Mauer
Casey Black	Katie Houser	Hannah McIntyre
Trevor Bomer	Rylee Huff	Amanda McKern
Harley Carberry	Sydni Huisman	Layne Modlin
Megan Carley	Noel James	Alora Nowlin
Sydney Carman	Jerry Jorgenson	Brett Phelps
Maria Carolus	Faith Juelsgaard	Makenzie Putnam
Kayla Chapman	Alexis Kellar	Thomas Schechinger
Cienna Chaussee	Wynn Keller	Max Schweer
Kyle Christensen	Elizabeth Kline	Logan Sedlak
Reagan Darrah	Isabelle Kudron	Madison Shipley
Dane Dunbar	Austin Kulesa	Amanda Stephens
Thomas Duysen	Benjamin "Joe" Lake	Konnor Sudmann
Abigail Fenn	Kale Letuli	Adrienne Suglia
Jordan Finnegan	Broc Livengood	Alek Thielen
Shad Granger	Alexandra Lowe	Caitlyn VanRiper
Allison Green	Jordan Lowe	Jessica Vohs
Molly Griffin	Hayley Manzer	Lee Ann Wesley
Justin Gubbels	Alec Mass	
Gracie Hansen	Brendan Mass	

Vaping – Mike Mittan, Special Agent, Iowa Division of Narcotics Enforcement

Mr. Mike Mittan provided information and education on vaping. Vaping is the act of inhaling and exhaling the aerosol, often referred to as vapor, which is produced by an e-cigarette or similar device. The term is used because e-cigarettes do not produce tobacco smoke, but rather an aerosol, often mistaken for water vapor, that actually consists of fine particles. Many of these particles contain varying amounts of toxic chemicals, which have been linked to cancer, as well as respiratory and heart disease. The newest and most popular vaping product is the JUUL, which is a small, sleek device that resembles a computer USB flash drive. Its subtle design makes it easy to hide, which helps explain why it has become so popular among middle and high school students. It now accounts for about 72 percent of the market share of vaping products in the United States. It comes in several enticing flavors like crème brûlée, mango and fruit medley. Every JUUL product contains a high dose of nicotine, with one pod or flavor cartridge containing about the same amount of nicotine as a whole pack of cigarettes.

A growing body of evidence indicates that vaping products may be dangerous. Despite early optimism when these products first came on the market in the late 2000's, health advocates now recommend caution in using them in light of growing evidence suggesting that their risks, especially to young people, outweigh their benefits.

Mr. Mittan recommended and encouraged the administration to call law enforcement when vaping is encountered at school.

Technology Update – Recommendations for Consideration

Shelly Bailey, Director of Technology, presented a spreadsheet of 2019-2020 technology and facility-related technology needs. The spreadsheet also listed required year-to-year technology needs. Discussion was held on the possible switch to Lightspeed for web filtering and student privacy analytics, looking for a more user-friendly filter and COPPA (Children's Online Privacy Protection Act) compliant analytic system. Ms. Bailey reviewed with board members the list of devices utilized in the district and the plan for maintaining them until the end of their useful life. She also informed them of an alternate option for the PLTW (Project Lead the Way) software used by students in Mr. Schuler's engineering program. She is investigating the option and will have more information in the future. Mr. Stogdill asked that the Lightspeed Analytics Program be studied further and brought back to the board in July for consideration. Following all discussion, a motion was made by Stogdill, seconded by Vorthmann, to approve the recurring yearly technology purchases of \$34,141.80 and the required year-to-year technology needs, less 3 laptops, of \$21,684.40. Motion carried 4-0.

Amendment to FY '19 Certified Budget

A motion was made by Graber, seconded by Myers, to approve the amendment to the current budget, fiscal year 2018-2019. The public hearing at the beginning of the meeting was part of the process for adoption of the amendment.

During the budget year, spending is limited in categories based on the budget adopted for that year. Categories requiring an amendment for the 2018-2019 budget are:

*Total Support Services – from \$2,829,500 to \$3,329,500 – due to increased spending on salaries, vehicles, and technology using unexpended cash reserves.

*Total Other Expenditures – from \$1,703,587 to \$3,203,587 – due to facility improvement costs using G.O. Bond proceeds.

There will be no increase in taxes to be paid in the fiscal year ending June 30, 2019, as a result of this amendment. Motion carried 4-0.

Medicaid

A motion was made by Stogdill, seconded by Myers, to approve billing for Medicaid-eligible services, utilizing Timberline Billing Service LLC, Des Moines, IA. Timberline will provide support, training, and will monitor and review the documentation/claiming forms of all district staff for compliance. The district will pay Timberline a fee equal to 6% of the net Medicaid reimbursement retained by the district. This does not include any Medicaid funds that are returned to the Iowa Department of Human Services. Following discussion, the motion was approved on a 4-0 vote of the board.

2019 Swim Lessons

A motion was made by Vorthmann, seconded by Stogdill, to provide a bus and bus driver to take students to swim lessons at the Oakland Outdoor City Pool July 8-19, 2019. Parents will pay a fee of \$50, \$35 for the swim lesson and \$15 for transportation costs. The Optimists have guaranteed transportation cost reimbursement for up to 5 students if there are not 35 students taking lessons. Board policy 711.6 allows the board to provide this opportunity for Treynor students, which the district has done the past two summers. Motion carried 4-0.

Guidebook for Paraeducators

Elementary Principal Jill Kay presented Treynor Elementary School Paraprofessional Guidelines. Following the initial presentation to the board on April 8, 2019, a job description has been added as well as the requirement that all paraprofessionals at the elementary must complete the training of Mandatory Reporter. Board member Myers asked if updated training would be provided each year for the paraprofessionals. Ms. Kay stated it was her intention to schedule on-going professional learning for the paraprofessionals and perhaps training for teachers in how to utilize the services of the paraprofessionals. Discussion concluded with the mention of using the guidebook to either create a guidebook for middle school/high school paraprofessionals or using the elementary guidebook and adding language to expand it to be used as a K-12 paraprofessional guideline. President Graber thanked Ms. Kay and the elementary leadership team for taking the time to create the document, stating “very well done.”

Curriculum

Math

Superintendent Howell updated board members on Phase I of the math curriculum cycle. During the school year a team consisting of representatives from the board of education, administration, teachers of content areas reviewed, school counselor, and community/business representatives, led by the curriculum director, met in the evenings to review the current curriculum. They completed a Review of Best Practices and Research of Content Area and Strategies to Achieve Students’ Success. They determined a Draft of Vision for Content Area and set a Draft of Goals for the Program. These items will be reviewed and finalized by the math team in 2019-2020.

Approval of K-5 Science Curriculum

Kara Huisman, Curriculum and Professional Development Lead, presented the K-5 Science curriculum. She demonstrated how the curriculum will be available on the district web site for parental review. In addition, teachers will have the ability to use staff access on the web site to view science resources available for their use. K-4 will use Mystery Science as their template, with 5th grade using a curriculum written by teacher Erin Mrsny. The K-5 writing team included Reesa Waymaster, JoEllen Travis, Heather Kellar, Stephanie Lajko, Kyle Rogers, and Erin Mrsny. Following the presentation, a motion was made by Myers, seconded by Vorthmann, to approve the K-5 science curriculum. Motion carried 4-0.

Procurement of Science Resources

K-5

There are no text/digital resources needed as Mystery Science is an open educational resource, and, therefore, free. Supplies for the units have been ordered.

6-8

Recommendation is to purchase *Amplify*, with digital resources having seven-year licenses up to 63 students per grade. If we need additional licenses due to increased enrollment, we will be able to get. There are no re-occurring fees and training is available for teachers. The total cost is \$31,762.48, including professional development.

9-12

Resources are recommended for Chemistry, Anatomy and Physiology, Biology, and Physics at a total cost of \$17,577.93. Resources for Earth and Space and Physical Science will be presented in the Fall.

A motion was made by Vorthmann, seconded by Stogdill, to approve the science resources as presented. Motion carried 4-0.

Facilities

Superintendent Howell presented an update on the facilities project, including the anticipated date for breaking dirt for the transportation facility, June 3, 2019, and anticipated date for commencement of work on the middle school/high school addition, August 15, 2019.

First Reading – Board Policy 704.2R1

Ron Peeler, the district's bond and legal counsel with Ahlers & Cooney, recommended an update to Board Policy 704.2R1 – Post-Issuance Compliance Regulation for Tax-Exempt Obligations. Two new material events must be in a continuing disclosure agreement entered into after February 27, 2019. The attorneys at Ahlers & Cooney are still discussing the best way to separate the policy into 2 parts: one that focuses on tax exemption and the other that focuses on securities disclosure. In the meantime, the attorneys suggest adding the following two events to Section 8 of Policy 704.2R1:

o. Incurrence of a financial obligation of the obligated person, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the obligated person, any of which affect security holders, if material.

p. Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of a financial obligation of the obligated person, any of which reflect financial difficulties.

President Graber asked for comment on the first reading from board members and from community members present. Hearing no comment, the first reading of revised Board Policy 704.2R1 was accepted. The second reading will be included on the June 10, 2019, regular meeting agenda.

Set Date for Open Hearing on the Plans, Specifications, Form of Contract, and Estimate of Costs for the Middle/High School Facilities Project

A motion was made by Vorthmann, seconded by Stogdill, to set June 10, 2019, at approximately 6:30 p.m. in the board office, as the date, time, and place for the open hearing on the plans, specifications, form of contract, and estimate of costs for the middle/high school facilities project. Motion carried 4-0.

Calendar

Superintendent Howell reviewed the 2019-2020 school calendar. Four extra days are included in the calendar for snow days, unforeseen cancellations, state tournament days, etc., for students and staff. Cancellations beyond 4 days will be made up by all students and staff. Students must attend 1080 hours during the course of the school year. A motion was made by Stogdill, seconded by Myers, to approve the 2019-2020 school calendar. Motion carried 4-0.

Principals' Updates

Ms. Kay, Elementary School Principal, reported:

- 1) Shared Fast Math data from fall, winter, and spring testing periods for grades K-5.
- 2) Attended Homeless Liaison training mandated by the State, with 22 hours of the 36 required completed.

Mrs. Berens, Middle School Principal, reported:

- 1) Middle school students are completing iReady testing in math and reading.
- 2) Kudos to Jane Leick and Scott Rucker for a well-organized service learning project at the Open Door Mission on April 12th. All went well.

Mr. McNeal, High School Principal, reported:

- 1) Shared statistics on ACT scores. Thirteen seniors scored at least 30 on one of the ACT tests. Three students scored 30 or better on the composite score.

Entering Closed Session – Iowa Code 21.5(1)(a)

A motion was made by Myers, seconded by Stogdill, to enter closed session per Iowa Code 21.5(1)(a), to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for the board's position or receipt of federal funds. A roll call vote was taken: Myers-Aye, Vorthmann-Aye, Graber-Aye, and Stogdill-Aye. The motion carried unanimously and President Graber declared the board in closed session at 9:10 p.m.

Leaving Closed Session

A motion was made by Myers, seconded by Stogdill, to return to open session. A roll call vote was taken: Myers-Aye, Vorthmann-Aye, Graber-Aye, and Stogdill-Aye. The motion carried unanimously and the board entered open session at 9:33 p.m.

Costing of Classified Employees' Salaries for 2019-2020

A motion was made by Graber, seconded by Stogdill, to approve the costing of classified employees' salaries for 2019-2020 as presented. Aye-Myers, Graber, and Stogdill. Nay-None. Abstain-Vorthmann, due to his relationship to a classified staff member. Motion carried.

Superintendent Update

Interim Superintendent Howell provided an update, highlighting:

- 1) Bus inspection is scheduled for May 30, 2019.
- 2) The following will be working in the buildings this summer as additional custodial help: Roger Jensen and Molly Sengmany at the middle/high school, and Erik Olsen and Melanie Schuler at the elementary.

Adjournment

A motion was made by Stogdill, seconded by Myers, to adjourn the meeting at 9:38 p.m. Motion carried 4-0.



Board President



Board Secretary