

**Treynor Community School District
Board of Directors
Regular Meeting
November 13, 2017**

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Open Hearing for ISL – Instructional Support Levy
4. Approve Minutes of Previous Meeting, Bills, and Financial Statements
5. Recognition of Visitors and Open Forum (public comment is limited to items on any current or upcoming published board agenda)
6. It's All About the Learning
7. Financial Tip
8. Personnel: Review and Approve New Contracts and Resignations
9. Open Enrollment Requests
10. Instructional Support Levy (ISL): Resolution of Participation
11. Certified Enrollment
12. Pottawattamie County Assessor's Board Appointee
13. SBRC Application for Increasing Enrollment and Open Enrollment Out (Fall, 2017)
14. Lifelong Activity Pass for Retired Educators
15. Snow Removal Bids
16. Board Policies – Second Reading of 300's
17. Board Policies – First Reading of 500's
18. Principals' Reports
19. Superintendent's Report
20. Presentation and Discussion: Trent Grundmeyer Search Firm: Superintendent Search
21. Anticipated Action on Timeline of Superintendent Search based on Presentation and Discussion with Grundmeyer Search Firm
22. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, November 13, 2017, 6:30 p.m., in the MS/HS Library, located in Middle School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Sally Myers, Mickey Stogdill, and Brandon Vorthmann. Vice President Guttau-Fox was absent.

Amend and/or Approve Agenda

A motion was made by Vorthmann, seconded by Stogdill, to approve an amended agenda, adding 2 items, Early Graduate Request and Special Olympics after the first reading of the 500 series board policies. Motion carried on a 4-0 vote.

Open Hearing for ISL – Instructional Support Levy

At 6:31 p.m. President Graber declared the start of the open hearing on the Resolution to Continue Participation in the Instructional Support Program. Hearing no verbal and receiving no written objections to continued participation in the Instructional Support Program, President Graber closed the hearing at 6:32 p.m.

Approve Minutes of Previous Meeting, Bills, and Financial Statements

A motion was made by Stogdill, seconded by Vorthmann, to approve the minutes of the October 16, 2017 regular meeting and the minutes of the October 24, 2017 special meeting. Motion carried 4-0.

A motion was made by Myers, seconded by Stogdill, to approve bills in the amounts of:

General Fund	\$91,740.66
Management Fund	\$6,149.00
PPEL Fund	\$3,855.05
Activity Fund	\$8,899.54
Nutrition Fund	\$22,290.34

And October 31, 2017 Financial Statements.

Motion carried 4-0.

Recognition of Visitors and Open Forum

President Graber welcomed all visitors to the meeting. No visitors chose to address the board.

It's All About the Learning

Rita Laughlin, MS/HS Counselor, along with students Alex Lowe and Mitchell Griffin, explained the new MVP (Mentors in Violence Prevention) program. Junior and senior students mentor freshman and sophomore students, using scenarios to initiate interactive dialogue on teen dating violence.

Financial Tip

Board secretary VanFosson provided a worksheet lesson to help explain how the Instructional Support Program budget authority and funding are determined.

Personnel: Review and Approve New Contracts and Resignations

A motion was made by Stogdill, seconded by Myers, to approve the following: 1) Personnel contracts:

Kelly Carman – Junior High Boys' Basketball Coach, Leigh Chaves – Dance Team Coach, Travis Graham – Assistant Speech Coach, and Justin Huisman – Assistant Softball Coach; 2) Resignations: Bob Beattie – Junior High Football Coach and Kerstin Egan – MS/HS Library Aide. Motion carried 4-0.

Open Enrollment

A motion was made by Myers, seconded by Stogdill, to approve open enrollment applications from 3 kindergarten students for the 2018-2019 school year and two students who have moved into a neighboring district, but wish to attend Treynor Schools. Motion carried 4-0.

Instructional Support Levy (ISL): Resolution of Participation

Director Stogdill introduced and caused to be read the Resolution hereinafter set out and moved its adoption; seconded by Director Vorthmann; after due consideration by the Board, the President put the question upon adoption of said Resolution and the results of the roll call vote were: Ayes: Myers, Stogdill, Vorthmann, and Graber. Nays: None. Whereupon the President declared said Resolution duly adopted as follows:

RESOLUTION

WHEREAS, the Board deems it necessary and desirable to continue to provide additional funding for the Treynor Community School District generated by participation in an Instructional Support Program; and
WHEREAS, pursuant to duly published notice, the District held a public hearing on the question of participation in such a program; and

WHEREAS, the District wishes to take action to adopt a Resolution to continue to participate in an Instructional Support Program;

NOW, THEREFORE, be it resolved by the Board of Directors of the Treynor Community School District, in the Counties Pottawattamie and Mills, State of Iowa, as follows:

The Board of Directors of the Treynor Community School District in the Counties of Pottawattamie and Mills, State of Iowa, does hereby resolve to participate in the Instructional Support Program for a period of five (5) years, to levy annually, as determined by the Board, an instructional support property tax upon the taxable property within the District, commencing with the levy of property taxes for collection in the fiscal year beginning July 1, 2018, and an instructional support income surtax imposed annually for each budget year, the percent of income surtax (not to exceed ten percent (10%)) to be determined annually by the Board for each budget year to be imposed upon the state individual income tax of each individual income taxpayer resident in the District on December 31, 2018, and each year thereafter.

The funds thus collected, when combined with Instructional Support State Aid shall not exceed ten percent (10%) of the regular program district cost, including the budget adjustment pursuant to Iowa Code section 257.14 for any budget year. Instructional Support Program funds may be used for the purpose of technology, instructional materials, curriculum, transportation needs, maintenance and related equipment, debt reduction, and improvement to sites, facilities, equipment, and furnishings. All resolutions or order or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Passed and approved November 13, 2017.

Amy Graber, President, Board of Directors

Attest: Cindy L. VanFosson, Secretary, Board of Directors

Certified Enrollment Report

Interim Superintendent Howell presented a report on the district's certified enrollment count as of October 1, 2017. Certified Enrollment is an annual report of resident students used for the Iowa School Finance Formula calculation. The certified enrollment count is taken on the first day of October every year, or the following Monday if the first falls on a weekend. Treynor's certified enrollment is up 21.07 students from last year. Open enrollment in increased by 10 students and open enrollment out increased by 27 students. The total school age students provided instructional programs and/or services by Treynor Schools on October 1, 2017, was 814.51 students. Board members were also provided with a report of enrollment comparisons with other schools in the Western Iowa Conference.

Pottawattamie County Assessor's Board Appointee

A motion was made by Stogdill, seconded by Myers, to approve the one-year appointment of Vice President Guttau-Fox to the Pottawattamie County Assessor's Board. The Board meets twice a year to approve the annual budget for the Office of Assessor and to appoint/reappoint an eligible person as assessor every six years. Motion carried 4-0.

SBRC Application for Increasing Enrollment and Open Enrollment Out (Fall, 2017)

A motion was made by Vorthmann, seconded by Stogdill, to approve the SBRC (School Budget Review Committee) application for increasing enrollment and open enrollment out.

Maximum One-Time Funding Modified Supplemental Amount for Increasing Enrollment: \$140,610.40.

Maximum Modified Supplemental Amount for Open Enrolled Out: \$32,295.90.

This adds \$172,906.30 to the District's spending authority, but does not increase cash balances. Following an explanation of the application by Interim Superintendent Howell, the motion was approved on a 4-0 vote.

Lifelong Activity Pass for Retired Educators

A motion was made by Vorthmann, seconded by Myers, to approve the establishment of a lifetime activity pass to be issued free to any retired employee who worked at least 20 years in the district, effective immediately. The administration office will issue the passes. Motion carried 4-0.

Snow Removal Bids

A motion was made by Myers, seconded by Stogdill, to approve the snow removal bid from Dan Nielsen of Genuine Pest Control at the following contracted prices: 1) snow plowing \$75 per hour; 2) skid loading \$85 per hour; and 3) spreading salt/sand \$70 per ton. Motion carried 4-0.

Second Reading of Board Policies – 300 Series

A motion was made by Vorthmann, seconded by Stogdill, to approve the second and final reading of the 300 Series of the Board Policies – Administration. Motion carried 4-0.

First Reading of Board Policies – 500 Series

Interim Superintendent Howell reviewed all changes she recommended in the 500 Series of the Board Policies – Students - including all necessary changes recommended by Iowa Association of School Boards to comply with state and federal legislation. These policies address student attendance, student rights and responsibilities, student discipline, student activities, student scholastic achievement, student records, and student health and well-being.

Early Graduate Request

A motion was made by Stogdill, seconded by Myers to approve the early graduate request from Claire Flathers. Motion carried 4-0.

Special Olympics

A motion was made by Vorthmann, seconded by Stogdill, to approve payment of lunches for the Special Olympic athletes and coaches participating in the Special Olympics event to be held in the Treynor MS/HS building on November 14th. The District anticipates approximately 200 people eating lunch prepared by Treynor food service staff. Motion carried 4-0.

Principals' Reports

Gary McNeal, High School Principal, reported:

1. The Musical "The Wizard of Oz" was very well attended. Congratulations to all involved in another great performance.
2. Congratulations to the Treynor High School Marching Band for their 27th consecutive superior rating at the State Marching Competition in Glenwood on October 18th.
3. Congratulations to Jerry Jorgensen on his 3rd consecutive qualification to the State Cross Country Meet held in Fort Dodge on October 28th. Jerry represented Treynor stupendously, placing 4th in Class 1A.
4. Mr. Koenck's Modern Issues classes are participating in a community service project as part of the Iowa Pride Challenge. Their project will raise money for the Junior Diabetes Research Foundation, as well as a local family with 2 young children who have been diagnosed with Type 1 Diabetes.

Jill Kay, Elementary Principal, reported:

1. Staff professional development on October 25th concentrated on "Mathematical Mindset."
2. Teachers have been busy creating Literacy Data Walls during their Professional Learning Communities time to ensure all achievement is measured and students are receiving instruction at their individual levels.
3. Upcoming vocal concerts include the 4th grade concert on December 7th and the 3rd grade concert on December 14th.

Jenny Berens, Middle School Principal, reported:

1. The MS/HS held the first drill for A.L.I.C.E. on November 1st. Future training and drills will be conducted.
2. A SIAC (School Improvement Advisory Committee) meeting was held November 8th. Several attendees commented it was the best meeting in years.

Superintendent's Report

Interim Superintendent Howell reported:

1. On October 30th, Sally Myers, Mickey Stogdill, Brandon Vorthmann, and I attended IASB's regional learning opportunity in Glenwood.
2. The administrative team is working on the development of a 7-year curriculum review process. We hope to bring the latest iteration to the board in December.
3. A Labor-Management Meeting, originally scheduled for November 9th, has been rescheduled for November 29th. Among the items of discussion will be a review of the Master Contract and the Certified Staff Handbook.
4. The SIAC meeting was an excellent opportunity for principals and teachers to both ask and answer questions of the parents and students who attended. Several District strengths were identified and recommendations for consideration were also developed.
5. The 72nd Annual IASB Convention will be held this week in Des Moines. Board members and I will be attending.

Presentation and Discussion: Trent Grundmeyer Search Firm: Superintendent Search

Mr. Grundmeyer shared information regarding the search for the new superintendent, including a survey of staff and community members. During discussion with Mr. Grundmeyer board members inquired on the possibility of extending Interim Superintendent Howell's contract for the 2018-2019 school year. Mr. Grundmeyer stated he was contracted by the district to assist them in the search for a high-quality leader and would continue in that capacity as the district saw fit. Board members discussed the pros and cons of the contract extension and consensus was to put this as an action item at a future meeting, but proceed with the survey and consider those responses in the search for a new superintendent for either the 2018-2019 year or the 2019-2020 year, depending on the possible extension of Ms. Howell's contract.

Anticipated Action on Timeline of Superintendent Search based on Presentation and Discussion with Grundmeyer Search Firm

The potential timeline developed would place collection of superintendent candidate applications by Mr. Grundmeyer during the month of December, the screening of candidates by board members and administrators the last part of January, formal interviews and the selection of the new superintendent in early to middle February. This timeline is contingent on the final decision regarding an extension of Interim Superintendent Howell's contract.

Adjournment

A motion was made by Myers, seconded by Vorthmann, to adjourn the meeting at 10:00 p.m. Motion carried 4-0.



Board President



Board Secretary