

TREYNOR COMMUNITY SCHOOL DISTRICT  
Excellence is Expected - Excellence is Achieved Agenda for the Regular  
Meeting of the Board of Directors  
High School Flex Room Monday, October 14, 2024 - 6:30P.M.  
Revised Approved

*Treynor Board of Education Mission Statement: The goal of Treynor School Board of Education is that every child succeeds. Therefore, the Treynor School Board of Education promises to provide necessary policies, programs, procedures, and resources needed to provide a culture that respects the individual needs of every child. We promise to provide a safe, caring, creative, and engaging learning environment for every child. We promise to promote the social, emotional, physical, and intellectual development of every child. We promise to provide an ethical, respectful, competent, and compassionate staff that values students' rights and helps students become ethical, respectful, competent, and productive members of the community.*

1 Call to Order & Roll Call

- Mr. Vorthmann: Present
- Mr. Dreyer: Present
- Ms. Olson: Present
- Mr. Stogdill: Present
- Mr. Christensen: Present

All members were present.

2 Amend and/or Approve Agenda

- Added a report from student council representatives about homecoming activities.
- Included the 28E agreement from Riverside for agricultural classes.

Motion to Approve the Amended Agenda:

- Motion made by: Mr. Dryer
- Seconded by: Mr. Stogdill
- Motion Carries 5-0

3 Recognition of Visitors and Open Forum

- Visitors: No one signed up to speak or submitted emails for public comments.

4 Student Council Representatives

Homecoming Highlights:

- Successful events included hallway decorating, dress-up days, pep rally, Powder Puff/Buff games, parade, and a football victory.
- Seniors won hallway decorating, and Tristan Pierce was crowned homecoming king.

5 Good News

- Christina Caruso: Acknowledged for building strong relationships with students and her exceptional support as a paraeducator in both preschool and elementary settings.
- Randy Wellman: Honored for his dedication as a bus mechanic, custodian support, and contributions to daily school operations
- Girls Cross Country: WIC champions.
- JV Volleyball: Won the ALJV tournament.
- Boys Football: District champions.
- Marching Band: Secured multiple first-place awards in a recent competition.
- Elementary students greeted by high school activities groups on Fridays.
- A fundraiser for Riley and the Respect Retreat highlighted positive student engagement.

6 Consent Agenda

6.1 Minutes

6.2 Bills

- 6.2.1 General Fund Bills
- 6.2.2 Activity Fund Bills
- 6.2.3 SAVE Fund Bills
- 6.2.4 PPEL Fund Bills
- 6.2.5 Nutrition Fund Bills

6.3 Financial Statements

6.4 Fundraising

- Rally for Ry Volleyball Fundraiser
- Treynor Leadership Academy- Halloween Dance
- Treynor Music Boosters- Grand Piano
- Treynor Music Boosters- Poinsettias
- Treynor Music Boosters- Pop's Concert

6.5 Open Enrollment

6.6 Personnel

- 6.6.1 Resignations - none
- 6.6.2 Recommendations for Hire:
  - Austin Frain -- JH Assistant Football
  - Matthew Van Horn -- School Business Officer
- 6.6.3 Vacancies --None
- 6.6.4 Superintendent Approved Classified Hires
  - Chris Rose - MS/HS night custodian (full-time)
  - Shannon Staton - MS/HS day custodian (full-time)
  - Kevin Gatlin - MS/HS night custodian (full-time)
  - Christina Clausen - elementary paraeducator (part-time)
  - Alisha Vorthmann - elementary paraeducator (part-time)

Motion to Approve the Consent Agenda

Roll Call Vote

- Mr. Stogdill: Aye
- Ms. Olson: Aye
- Mr. Vorthmann Aye
- Mr. Dreyer: Aye
- Mr. Christensen: Aye

Motion Carries 5-0

1. Reports and Communication Items

1. Elementary School

- Presented FAST testing results for math and reading.
- Highlighted progress tracking from fall to spring.
- Supported Riley with students wearing themed T-shirts.
- Recognized the tradition of Gary Gutttau delivering pumpkins for elementary students.
- Highlighted National School Lunch Week celebrations.

2. MS/HS School

- Celebrated Students of the Month, with teachers emphasizing their achievements in academics and social growth.
- Successful events, including float building, activities, and celebrations. Students and staff showed strong engagement and school spirit.
- Combined 9th and 10th graders for a full-day retreat focused on respect, self-awareness, and building trust.
- Facilitated by Youth Frontiers with participation from junior and senior leaders.
- Highlighted impactful moments where students pledged to improve behaviors and mindsets.

- Emphasizing student collaboration in classrooms, with teachers modeling techniques and sharing practices during professional development.
  - Videotaped lessons used for collaborative learning among staff.
3. Career Coach (Academic Success Advisor)
- Received \$122,400 Industry to Career Grant to support career-readiness initiatives.
  - Funding used for student certifications and teacher training.
  - CNA Certification: 7 students completed training over the summer.
  - CDL Certification: 1 student completed CDL training.
  - Serve Safe Certification: Available to all students in Foods 1-3 classes.
  - Teacher certifications included food safety manager courses and precision measurement for industrial tech.
  - Purchased updated tools, welding helmets, a car lift, and other essential equipment for the industrial tech program.
  - Family and Consumer Science (FCS) classrooms received storage cabinets, sewing tables, and grading iPads.
  - Two new AEDs placed in the elementary and fine arts areas.
  - Expanded CPR and AED training equipment for students and staff.
4. Post Secondary Data
5. Directors Report
- Hosted a successful food service meeting with positive feedback on the district's facilities.
  - Conducted a mock Nutrition audit with strong results.
  - Continued enhancements under the state safety grant:
  - Pricing a two-threshold buzzer system for building entry to improve security.
  - Ongoing upgrades to key card and camera systems
  - Reviewing entry protocols to balance convenience and safety.
  - Emphasis on secure vestibules for better visitor management.
2. Discussion/Information/Review Items
1. First Reading of Policies from the 400's
- Policies from 400 through 405.2 were presented, including associated regulations (R) and exhibits (E).
  - Several policies were updated to align with the Iowa Association of School Boards (IASB) model policies.
  - Policies marked with an asterisk (\*) indicate those that are unique to the district and not part of IASB's model policies. Examples include:
    - 401.16 (formerly 401.1)
    - 403.7 and its related exhibits and regulations.
- Policies deemed obsolete or redundant were identified for removal, including:
    - 402.2R1, 402.5E1, 402.5R1, 402.6 (old), and 402.7.
    - New and renumbered policies were introduced, such as:
      - 403.6E2 (new exhibit)
      - 403.6E3 (renumbered)
      - 403.6R1 and 403.6R2 (new regulations).
2. Work Session Discussion for October 16, 2024
- Focus on key areas for maintenance, updates, and potential projects:
    - Elementary School: Inspection of concrete repairs, HVAC controls, and other maintenance needs.
    - Middle School/High School: Examining public-facing restrooms, aging infrastructure, and ongoing HVAC concerns.
    - Athletic Complex: Drive-by review to identify updates and priorities.
  - Discussion of wish-list projects, including gym expansion and restroom upgrades.
- Maintenance Priorities:
    - General maintenance, such as addressing concrete cracks and erosion.
    - Elementary HVAC controls prioritized for replacement to improve efficiency.
  - Expansion Ideas:
    - Long-term projects like gym seating expansions and improved facilities discussed for feasibility.
3. MOU Pottawattamie Threat Assessment Team
- To formalize the district's participation in the Pottawattamie County Threat Assessment Team, a

collaborative initiative aimed at enhancing community safety through coordinated threat assessment and management

- Partnering with local law enforcement, schools, and mental health agencies to identify and address potential threats.
  - Establishing protocols for confidential and timely exchange of information pertinent to threat assessments.
  - Defining the district's duties within the team, including participation in regular meetings and adherence to established procedures.
  - Commitment to ongoing training for staff involved in threat assessment processes.
  - Ensuring all shared information complies with legal standards to protect individual privacy rights.
  - Ensuring the MOU is consistent with existing district policies on safety and information sharing.
  - Confirming that the MOU has been reviewed by legal counsel to address any potential liabilities or compliance issues.
  - The board considered the MOU for approval to formalize the district's involvement in the county-wide initiative.
  - The board approved the MOU, reinforcing the district's commitment to proactive threat assessment and community safety.
4. Transportation Agreement for 2024-25
- The district renewed its transportation agreement for the 2024-25 school year.
  - The agreement aligns with prior years, maintaining existing terms and services.
  - No significant changes were made to the agreement compared to the previous year.
  - Continued collaboration with Living Hope Church for pickup and drop-off logistics, which has been operating smoothly.
  - The agreement's approval process was delayed due to recent legislative changes, but adjustments were finalized to meet the new requirements.
  - The board confirmed that the agreement effectively supports current transportation needs, ensuring continuity in student transportation services.
5. Enrollment as of October 1, 2024
- Total enrollment: 799 students, a slight decrease from 801 students the previous year.
  - Stable enrollment trends overall.
  - Possible impacts noted from the state voucher system, as some families opt for private schooling:
  - Last year: 33 resident students attended private schools, with 5 qualifying for state funding reimbursement.
  - Decline attributed to lower birth rates and lack of available affordable housing for young families in the district.
  - Housing developments and demographic shifts highlighted as long-term factors influencing student numbers.
  - Open enrollment numbers remain steady, but neighboring districts' facility improvements may reduce new transfers-in.
6. School Business Officer Transition
- New Hire Matthew Van Horn will begin as the district's new SBO on October 28, 2024.
  - Tim Blum, currently serving as the interim SBO, will remain in a part-time mentor role through September 2025.
  - Focus will be on mentoring and ensuring a smooth transition, particularly with annual tasks and reports.
  - Tim Bloom reported:
    - Some billing processes were behind; these are being actively addressed.
    - Efforts to streamline processes and improve report accuracy are underway.
    - Payroll and other critical financial processes are being prioritized to ensure timely and accurate delivery.
  - Discussions highlighted the high workload of the SBO position:
    - Potential exploration of operational sharing or additional support staff.
    - The need for continued evaluation of automation and efficiency improvements.
  - The board acknowledged the complexity of the transition and supported plans to ensure the new SBO's success.
  - Ongoing updates will monitor progress and assess whether additional adjustments are needed.

### 3. Discussion and Action Items

#### 1. School Business Officer of Record

- The board approved Tim Blum as the interim School Business Officer of Record.
- This formal action ensures compliance with state requirements while transitioning responsibilities to the incoming SBO, Matthew Van Horn.
- Tim Blum will continue in this role part-time until the transition is complete and Matthew Van Horn is fully acclimated.

Motion to Approve the School Business Officer of Record:

- Motion made by: Mr. Stogdill
- Seconded by: Mr. Dreyer
- Motion Carries 5-0

#### 2. Second Readings of Policies from the 300's

- The board reviewed and approved the second reading of the 300 series policies.
- Revised language for consistency and alignment with Iowa Association of School Boards (IASB) model policies.
- Updated references to ensure clarity on middle school and high school distinctions.
- Minor adjustments and corrections based on feedback from the first reading.

Motion to Approve the Policies from the 300's:

- Motion made by: Mr. Christensen
- Seconded by: Ms. Olson
- Motion Carries 5-0

#### 3. 28E Agreement with Riverside for Agriculture Classes

- The **28E Agreement** was added to the meeting agenda as a last-minute item. This agreement was noted as having been received on the same day.
- The agreement facilitates the shared provision of agriculture courses between the Treynor Com

Motion to Approve Agreement with Riverside for Agriculture Classes:

- Motion made by: Mr. Stogdill
- Seconded by: Mr. Dryer
- Motion Carries 5-0


### Superintendent's Report

- Professional Development Day (October 31, 2024):
  - Focus on school safety:
  - Reviewing emergency procedures (e.g., lockdowns, evacuations, and standard response protocols).
  - Training on CPR and AED usage.
  - Addressing cybersecurity and phishing awareness.
  - Conducting tabletop scenarios for real-life emergency response planning.
  - Classified staff will participate in the training sessions to enhance preparedness.
- Community and School Engagement:
  - Highlighted recent activities showcasing the school as a community hub.
  - Emphasis on celebrating student and staff accomplishments through events and media.
- Enrollment and Housing Challenges:
  - Continued dialogue on housing shortages affecting enrollment trends.
  - Efforts to collaborate with community groups to address housing needs and attract young families to the district.

- IASB Conference (November 20-22, 2024):
    - Encouraged board members to confirm attendance for the Iowa Association of School Boards conference.
    - Noted its importance for learning and networking opportunities.
  - Preschool and Early Childhood Planning:
    - Discussions around expanding preschool initiatives as part of strategic planning.
    - Balancing community needs and long-term goals in early education.
4. Next Meeting:
1. Work Session (Facility Tour) - No action will be taken. Wednesday, October 16, 2024 at 5 p.m.
  2. Regular School Board meeting on November 11, 2024 at 6:30 p.m. in the flex room in high school
5. Adjourn
- A motion to adjourn the meeting was made:
- Motion made by: Ms. Olson
  - Seconded by: Mr. Dryer
  - Motion Carries 5-0



Board President



Board Secretary