

Treynor Community School District
Regular Meeting of the Board of Directors
October 8, 2018

1. Call to Order & Roll Call
2. Amend and/or Approve Agenda
3. Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)
4. Welcome and Oath of Office of Student Representatives to the Treynor Board of Education
5. Annual Meeting – Election of Board President
6. Annual Meeting – Oath of Office of Board President
7. Annual Meeting – Election of Board Vice-President
8. Annual Meeting – Oath of Office of Board Vice-President
9. Annual Meeting – Appoint Board Secretary-Treasurer
10. Annual Meeting – Assignment of Board Members to Committees
11. Consent Agenda: Approve Minutes of Previous Meeting, Bills, and Financial Statements
12. Closed Session per Iowa Code 21.5(1)(c)
13. Annual Meeting – Examine Financial Accounting Books for End of Fiscal Year
14. Annual Meeting - Resolution for Financial Depositories
15. Annual Meeting – Appointment of Legal Counsel of the School District and Board
16. Annual Meeting – Establishment of Dates/Times/Places for Regular Meetings of the Board
17. Review Election Results – Abstract of Votes
18. Open Enrollment Requests
19. Early Graduation
20. School Newspapers On Line – Role of Advertisements
21. Special Education Presentation
22. Facilities
 - a. Summary of Progress
 - b. Agreement with Architect
23. Adjournment

Minutes

The Board of Directors of the Treynor Community School District met in regular session on Monday, October 8, 2018, 6:30 p.m., in the Board Room, located in the High School Building, 102 E. Main St., Treynor, IA 51575.

Call to Order & Roll Call

President Graber called the regular meeting to order at 6:30 p.m., and roll was taken. The following board members were present: President Graber, Vice President Guttau-Fox, Sally Myers, Mickey Stogdill, and Brandon Vorthmann.

Amend and/or Approve Agenda

A motion was made by Guttau-Fox, seconded by Vorthmann, to approve the agenda. Motion carried 5-0.

Recognition of Visitors and Open Forum (Public comment is limited to items on any current or upcoming published board agenda)

President Graber welcomed all visitors. No visitors chose to participate in the open forum.

Welcome and Oath of Office of Student Representatives

Per Board Policy 202.6, board members welcomed two students, Kyle Christensen, student body president, and Alora Nowlin, student body vice-president. The student representatives will participate in discussion, but not vote, at all regular board meetings held in open session. The term of office each year will be from the first regular board meeting in September to the last regular board meeting in May. Board President Graber administered the oath of office to the student representatives.

Annual Meeting – Election of President

President Graber called for nominations for the office of President of the Board of Directors. Guttau-Fox nominated Amy Graber to serve as President of the Board of Directors for 2018-2019. Myers seconded the nomination and Mrs. Graber was elected on a 4-0 vote.

Annual Meeting – Oath of Office of Board President

Board secretary VanFosson administered the oath of office to Amy Graber, President of the Treynor Board of Education.

Annual Meeting – Election of Vice-President

President Graber called for nominations for the office of Vice-President of the Board of Directors. Graber nominated Brandon Vorthmann to serve as Vice-President of the Board of Directors for 2018-2019. Guttau-Fox seconded the nomination and Vorthmann was elected on a 4-0 vote.

Annual Meeting – Oath of Office of Board Vice-President

President Graber administered the oath of office to Brandon Vorthmann, Vice-President of the Treynor Board of Education.

Annual Meeting – Appoint Board Secretary-Treasurer

A motion was made by Graber, seconded by Stogdill, to appoint Cindy VanFosson as secretary-treasurer of the Treynor Community School District Board of Education per Board Policy 206.3. Motion carried 5-0. President Graber administered the oath of office to Cindy VanFosson.

Annual Meeting – Committee Assignments

A motion was made by Stogdill, seconded by Vorthmann to approve the following committee assignments for the 2018-2019 school year:

1. Facilities, including Transportation/Buildings and Grounds: Brandon Vorthmann
2. Labor Management, including Negotiations: Heidi Guttau-Fox
3. Curriculum, including SIAC: Sally Myers
4. Finances, including Auditing/Monthly Review of Bills: Mickey Stogdill
5. Board Policy Review and Legislative Action Network, including Delegate Assembly: Amy Graber

Motion carried on a 5-0 vote of the board.

Consent Agenda: Approve Minutes of Previous Meeting, Bills, and Financial Statements

A motion was made by Vorthmann, seconded by Guttau-Fox, to approve the following:

- 1) Minutes of the September 10, 2018 regular meeting;
- 2) Minutes of the September 24, 2018 special meeting;
- 3) Bills in the amounts of:

General Fund	\$54,311.08
SAVE Fund	\$12,735.65
PPEL Fund	\$2,680.62
Activity Fund	\$15,007.97
Nutrition Fund	\$22,767.33

- 4) September 30, 2018 Financial Statements.

Motion carried 5-0.

Closed session was delayed for the arrival of counsel.

Annual Meeting – Examine Financial Accounting Books for End of the Fiscal Year

Board Secretary/Treasurer Cindy VanFosson presented the end-of-fiscal-year reports, which document all cash and investments held by the district as of June 30, 2018, and the financial position of each of the district's separate funds. Revenues in the general operating fund for the fiscal year totaled \$7,554,516, while expenditures totaled \$8,116,487.

The District's Unspent Authorized Budget decreased by \$93,378, to \$1,937,318, 19.3% of the District's maximum budget of \$10,053,805. The annual transportation report was also reviewed. The average cost per mile traveled was \$4.09 and the average cost per pupil transported was \$689.85. The 2018 Iowa Legislature designated funds to assist schools who are above state average for average cost per mile traveled. In September the district received the first of 10 payments that will total \$42,151.

Annual Meeting - Resolution for Financial Depositories

A motion was made by Stogdill, seconded by Vorthmann, to adopt the following: Resolved, that the Treynor Community School District of Treynor, Iowa, in Pottawattamie County, Iowa, approves the following list of financial institutions to be depositories of the Treynor Community School District funds. The Business Manager/Board Secretary/Board Treasurer is hereby authorized to deposit the Treynor Community School District funds in amounts not to exceed the maximum approved for each respective financial institution as set out below:

TS Bank \$20,000,000;
Bankers Trust \$20,000,000; and
Wells Fargo (ISJIT) \$1,000,000.

A roll call vote was taken: Vorthmann-Aye, Graber-Aye, and Stogdill-Aye. Motion carried 3-0, with Myers and Guttau-Fox abstaining due to relationship with TS Bank.

Annual Meeting – Appointment of Legal Counsel of the School District and Board

A motion was made by Myers, seconded by Guttau-Fox, to appoint Brett Nitzschke, Lynch Dallas, P.C. of Cedar Rapids, Iowa, as primary counsel for the Treynor Community School District and Board for the 2018-2019 school year. Motion carried 5-0.

Annual Meeting – Establishment of Dates/Times/Places for Regular Meetings of the Board

A motion was made by Myers, seconded by Stogdill to set the second Monday of each month at 6:30 p.m. in the board office in the high school building as the date, time, and place for the regular meetings of the Treynor Community School District Board of Directors for the 2018-2019 school year. Motion carried 5-0.

Review of Election Results – Abstract of Votes

The Board of Supervisors and ex-officio County Board of Canvassers for Pottawattamie County states the following to be a true and correct abstract of the votes cast at the Treynor Special School Election on the 11th day of September, 2018:

For the Public Measure: Treynor School District Bond Election \$11.5 Million

Shall the Board of Directors of the Treynor Community School District, in Pottawattamie and Mills Counties, State of Iowa, be authorized to contract indebtedness and issue general obligation bonds in an amount not exceeding \$11,500,000 for the purposes of constructing, renovating, improving, and equipping school buildings and improving the sites therefor at the school district's existing school buildings.

For the question, there were: Four hundred eighty (480) votes
Against the question, there were: One hundred thirteen (113) votes
Total: Five hundred ninety-three (593) votes

The public measure was therefore adopted and sealed by the Clerk of the Board of Supervisors on September 17, 2018.

President Graber thanked Keith and Carla Christensen and the committee of community volunteers for their hard-work and all their efforts in promoting the bond issue and educating the public. "We couldn't have done it without you."

Open Enrollment Requests

The open enrollment request item was tabled to allow time to gather additional information. The request will be discussed at a future meeting.

Early Graduation

A motion was made by Guttau-Fox, seconded by Stogdill, to approve the early graduation request of Kate Houser. She has met all graduation requirements. Motion carried 5-0.

School Newspapers on Line – Role of Advertisements

Mrs. Coughlin, journalism class instructor, was at the meeting to propose using School Newspapers Online to design and host the Cardinal Chatter web site used by the journalism students to report news to the Treynor community. SNO (School Newspapers Online) provides templates and technical support with reliable web hosting capabilities. The students, who will be entirely responsible for the web site, will be able to concentrate on journalism and not have to worry about the technology. There is a \$250 one-time set-up fee and \$400 annually for hosting the site. Mrs. Coughlin explained the class would like approval to sell ads for Cardinal Chatter and the yearbook to pay for the cost of the professional web hosting and perhaps supplement the cost of yearbooks in future years. Following the presentation, a

motion was made by Guttau-Fox, seconded by Myers, to allow the journalism class to use School Newspapers Online for web hosting and sell advertising to help defray the cost. Motion carried 5-0.

Special Education Presentation

Angela Yoder, Treynor community member and parent, presented information on the importance of a strong special education program. She discussed specially designed instruction, least restrictive environments, inclusion, and diversity. She asked board members to consider a proactive plan of expanding the special education program at Treynor Schools with more resources for students with special needs. Mrs. Yoder also asked that greater emphasis be placed on Treynor's special education program during discussions of the strategic plan.

Closed Session

A motion was made by Stogdill, seconded by Guttau-Fox to enter closed session per Iowa Code 21.5(1)(c), to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. A roll call vote was taken: Myers-Aye, Vorthmann-Aye, Graber-Aye, Guttau-Fox-Aye, and Stogdill-Aye. Motion carried 5-0 and the board entered closed session at 7:50 p.m.

Leaving Closed Session

A motion was made by Myers, seconded by Guttau-Fox, to return to open session. A roll call vote was taken: Myers-Aye, Vorthmann-Aye, Graber-Aye, Guttau-Fox-Aye, and Stogdill-Aye. Motion carried 5-0 and the board returned to open session at 8:18 p.m.

Facilities

Summary of Progress

Vice-President Vorthmann updated the board on visits made to Creston's transportation facility and Bellevue's transportation facility on October 3rd by him, Superintendent Howell, Chad Polly, and 2 architects from BCDM. They enjoyed seeing the facilities and talking to staff working in the two buildings to gain insight into what worked best and what they would have done differently. Vorthmann also stated the agreement with BCDM Architects is close to completion and the board will be asked to approve it soon.

Board member Stogdill reviewed a telephone conversation earlier in the afternoon including him, President Graber, Board Secretary VanFosson, and Travis Squires, from Piper Jaffray. Mr. Squires initiated the call to communicate options for the sale of the bonds. The bonds could all be sold in the spring or the district could consider the option of selling part of the bonds this fall and the remainder in the spring.

The two main considerations are interest rates and bidding/construction timing.

1) If we believe interest rates might rise, it would be good to lock in a lower rate.

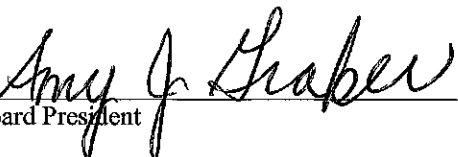
2) If the architect wants to begin bidding in early spring, we would need funds available at that time.

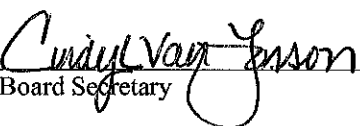
The disadvantage of splitting the bonds: higher issuance costs due to selling bonds twice.

The architect has tentatively set April for bidding of the project, with construction commencing in June. Following Mr. Stogdill's explanation and discussion by the board on the probability of rising interest rates, it was the consensus of the board to ask Mr. Squires to move ahead with preparing documents to sell \$10 million in bonds this fall and the remainder in the spring. In addition, they would ask Piper Jaffray to assist the district in determining where to earn optimal interest on the funds during the months prior to construction.

Adjournment

A motion was made by Myers, seconded by Guttau-Fox, to adjourn the meeting at 8:31 p.m. Motion carried 5-0.


Board President


Board Secretary