

EMPLOYEE COMPLAINTS

Complaints of employees against fellow employees should be discussed directly between employees. If necessary, complaints will be brought directly to the immediate supervisor, principal or superintendent, and should be made in a constructive and professional manner. Complaints should never be made in the presence of other employees, students or outside persons.

A formal grievance procedure is contained in the Master Contract between the employees' licensed bargaining unit and the board. This policy shall not apply to a complaint that has been or could be filed at the employee's discretion under the formal grievance procedure.

Legal Reference: Iowa Code §§ 20; 279.8

Cross Reference: 307 Communication Channels

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